

\* **CITIZEN COMMUNICATION PROCEDURES** - Public comment may be provided on any issue pertaining to RMU. Any citizen wishing to address the Board may do so for a period of 3-5 minutes during the Board meeting (i.e. 'Citizen Communication'). Citizens are encouraged, but not required, to contact RMU's General Manager one week prior to the meeting, preferably in writing, to be placed on the agenda.



# MEETING NOTICE

The Rolla Board of Public Works (RBPW) will meet  
Wednesday, February 26, 2025 at **4:30 p.m.**  
**Tucker Professional Center (Board Room)**  
101 West 10<sup>th</sup> Street, Rolla, Missouri  
103 West 10<sup>th</sup> Street (handicap entrance)

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PRESIDING: Nick Barrack, President RBPW Roll: Dr. Wm. E. Showalter, Vice President  
Joe Polizzi, Secretary  
Fred L. Stone, Vice Secretary

## BOARD AGENDA

- I. **APPROVAL OF MINUTES** for Regular Session of the January 28, 2025 meeting. *(Action required)*
- II. **CITIZEN COMMUNICATION \*** *(None)*
- III. **SPECIAL PRESENTATION** *(None)*
- IV. **STAFF REPORTS**
  - A. Finance Manager's Report *(Gwen Cresswell)*
    - 1. Statement of Income & Expense reports for January FY2025 *(No action required)*
    - 2. Receive and approve January reports for the City: *(Action Required)*  
*Financial Statement, Statistics and Disbursement Summary*
    - 3. Accounting Department Updates
  - B. Business Manager's Report *(Jason Grunloh)*
    - 1. Customer Service Survey
    - 2. Peak Alerts
  - C. Engineering Manager's Report *(Chad Davis, P.E.)*
    - 1. Updates on:
      - a. Development Review Committee meetings
      - b. Current RMU projects
    - 2. MoPEP Update
    - 3. Fredericktown Transformer Update
  - D. General Manager's Report *(none)*
- V. **UNFINISHED BUSINESS** *(none)*
- VI. **NEW BUSINESS** *(Action Required)*
  - 1. RFB #25-108 – Alfermann Transformer T1 Bushing Replacement & LTC Upgrade
  - 2. RFB #25-109 – Electric Materials
  - 3. Personnel Policy 7.05 Progressive Discipline
  - 4. MEC Alternate Director
- VII. **CLOSED SESSION\*\*** *(none)*
- VIII. **ADJOURNMENT**

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[www.rmurolla.org](http://www.rmurolla.org)

\*\* The Rolla Board of Public Works (RBPW) may go into closed executive session at this meeting if such action is approved by a majority vote of the members who constitute a quorum, to discuss legal, confidential or privileged communications under RSMo (Supp. 1997) Section 610.021(1); real estate under RSMo (Supp. 1997) Section 610.021(2); personnel actions under RSMo (Supp. 1997) Section 610.021(3); records under RSMo (Supp. 1997) Section 610.021(14) which are otherwise protected from disclosure by law; or any other provisions under RSMo (Supp. 1997) Section 610.021.

**REGULAR SESSION – January 28, 2025**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:30. p.m. by Rolla Board of Public Works (RBPW or Board) President, Nick Barrack, presiding. The following were present:

- Board members: President, Nick Barrack  
 Vice President, Dr. Wm. E. Showalter  
 Secretary, Joe Polizzi (by teleconference)  
 Vice Secretary, Fred L. Stone
- RMU Staff: General Manager, Rodney P. Bourne, P.E.  
 Engineering Manager, Chad Davis, P.E.  
 Finance Manager, Gwen Cresswell  
 Business Manager, Jason Grunloh  
 Electric Superintendent, Eric Lonning  
 Water Superintendent, Jason Bell

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylor.

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**I. APPROVAL OF MINUTES**

Stone made a motion, seconded by Showalter, that the minutes of the January 7, 2025 Board meeting Regular Session be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION (none)**

**III. SPECIAL PRESENTATION (none)**

**IV. STAFF REPORTS**

**A. FINANCE MANAGER'S REPORT (presented by Cresswell)**

1. The Board received the Statement of Income & Expenses reports for December 2024 (FY25). Cresswell reviewed the reports stating:
  - The statement of income and expense shows operating income of \$2,657,000. This is a decrease of over \$171,000 from December 2023. Year-to-date operating income is \$8,148,000 which is an increase of over \$459,000 compared to this time last year.
  - Purchased power expenses for December were \$2,392,000 which is an increase of over \$656,000 from December 2023. The total purchased power expense for the year is \$6,133,000 which is an increase of over \$831,000 from this time last year.
  - Total operating expenses for December were \$3,227,000 which includes purchased power. This is up over \$698,000 from December 2023 and up over \$1,135,000 year-to-date. The bulk of the increase is purchased power.
  - The Electric Department shows an operating loss of \$826,000 for the year and the Water Department has an operating gain of \$98,000.
  - Other income and expenses brought in \$229,000 for a total net loss for the month of December of \$340,777 and a net loss of \$337,174 for the fiscal year.
2. Cresswell presented RMU's Financial Statement, Statistics Report and the Disbursement Summary (December 2024) for Board approval.

Showalter made a motion, seconded by Stone, that the financial reports be approved as presented and forwarded to the City of Rolla. Motion passed unanimously.

**3. Service Center Building Expansion Report**

Cresswell reported that during the week of January 20<sup>th</sup>, the Building Committee met with the architect and engineers designing the expansion and remodel. Building plans are close to being finalized and

requests for bids anticipated in February and brought before the Board for approval at the March Board meeting. The architect estimates the current price will fall between \$6,100,000 and \$8,200,000.

**B. BUSINESS MANAGER'S REPORT** (presented by Grunloh)

1. MIRMA Annual Evaluation

Grunloh reported that Kelly Beets, our MIRMA Loss Control Consultant, completed the annual Loss Control Program Evaluation. Grunloh announced that for the 22<sup>nd</sup> consecutive year, RMU achieved a perfect 100% compliance rating. A score of 90% or higher qualifies RMU for potential credits returned to members based on loss prevention performance. Grunloh noted this consistent commitment to safety and loss prevention demonstrates RMU's dedication to the well-being of our staff and rate payers. Bourne thanked all RMU staff for participating in RMU's risk management program.

2. Peak Alerts

Grunloh reported that four Peak Alerts were issued in January. The first two, on January 8th and 9th, were initially anticipated to be the highest demand periods for the winter. However, two subsequent alerts, on January 20th and 21st, resulted in higher peak loads of 464.9 MW and 495.1 MW, respectively. Grunloh conveyed appreciation for MPUA's collaboration in helping RMU effectively manage the issuance of Peak Alerts.

3. Customer Account Update Incentive

Grunloh announced that beginning February 1<sup>st</sup>, RMU will be running a contest for the remainder of the year. Customers with a valid email address on file with RMU are entered for a chance to win a \$50 utility credit. At the end of each month, one lucky winner will be randomly selected and notified via email. The more months customers are entered, the better their chances of winning, so customers should update their email address with us immediately. If they already have an email address on file, they are automatically entered to win.

4. Delayed Disconnects

Grunloh reported that the unusually cold temperatures experienced throughout January have prevented staff from completing disconnects for non-pay. This resulted in some customers accumulating multiple months of unpaid bills. RMU has a cold weather rule and we expect the forecasted temps on Thursday and possibly Friday to be favorable to resume service disconnects.

**C. ENGINEERING MANAGER'S REPORT** (presented by Davis)

1. Updates on:

a. Development Review Committee Meetings (DRC).

Davis reported that the DRC met twice in January. Davis summarized the items on the DRC agendas:

- January 7, 2025 DRC Meeting: Davis summarized RMU's comments for the two agenda items: Route 66 Preferred RV Park and Woodcrest Development
- January 21, 2025 DRC Meeting:
  - RMU is neutral concerning three items on the agenda: ZON25-01, VAC25-01, and VAR25-01
  - Pre-Application Meeting for potential residential development on West Old Wire Outer Road adjacent to city limits – Elite Homes: Since no Developer's representative appeared at the meeting, the issue was not discussed. RMU assumes that the discussion will be rescheduled for a later meeting.

b. Current RMU projects

Davis highlighted current and future work projects listed in the Operation Manager's Report. A complete list with details of all electric and water projects was included in the Board packet.

- Electric crews completed replacing the underground primary line on the east and west sides of Aintree Road.
- Following the failure of four breakers during the quarterly testing of our generators, those breakers have been delivered to a repair facility for testing, diagnosis, and repairs if possible. Onsite testing and installation of those breakers will occur tomorrow and while the contractor is here, additional testing of other breakers will be done.
- Davis highlighted water projects from the Operation Manager's Report. The water crew completed work with additional help from a contractor on the water main failure southwest of I-44 exit 189 to HyPoint Industrial Park. The water crew is currently working on 7<sup>th</sup> Street between Pine and Rolla Streets replacing older/smaller water line in order to support commercial redevelopment that will require a larger service line. Replacing the water main along Highway O from Winchester Drive to Commercial Drive is an upcoming project that will coincide with the Service Department building project.

2. Nagogami Pressure Zone Project Update

A monthly update from Cochran concerning the Nagogami Pressure Zone project was included in the Board packets. Additionally, a project status report for the Booster Station which UDT began working on in December, but due to weather, UDT has paused earthwork operations. A project status report for water main improvements being done by Kelpo was included in Board packets as well. Cochran is working with Kelpo to obtain all the necessary insurance certificates after Kelpo was awarded the contract at the January 7<sup>th</sup> Board meeting.

Davis reported that after consultation with the Missouri University of Missouri Science and Technology (MST) it has been determined that the scope of the improvements to the Nagogami Pressure Zone project needs to include additional water main work in the vicinity of the MST residential housing facilities adjacent to Bishop Avenue west of Watts Drive. This has been reviewed with the project consultant and Cochran has presented Contract Amendment #2 for the additional work required. The proposed contract amendment includes the additional survey, design, permitting, construction administration, and inspection services. The additional work will increase the contract amount by \$16,800 from \$311,880 to \$328,680. The purchasing policy allows the General Manager to approve changes orders of up to 20 percent of the value of the originally authorized amount, up to \$25,000, but also requires reporting of such approvals to the Board for such change orders over \$10,000. The General Manager has executed contract amendment #2 to the agreement with Cochran for this project.

3. Pressure Reducing Valve Program - This item was moved to New Business, item #3.

4. Annual Net Metering Report

Davis highlighted the Annual Report for Net Metering which was included in board packets. According to MO state regulations, RMU is required to provide this report annually. The report will also be posted on our website. Davis mentioned that as of December 31, 2024, RMU had 24 customer-generator locations (all solar) for a total generating capacity of 267.052 kW. In 2024, the total number of kilowatt-hours received from customer-generators was 92,258.29 kWh.

**D. GENERAL MANAGER'S REPORT** (presented by Bourne)

1. MPUA/MoPEP Update

- CEO Replacement - Missouri Public Utility Alliance (MPUA) announced the appointment of Steve Stodden as its new President and Chief Executive Officer. Steve will succeed John Twitty, who has led MPUA with distinction for five years. Steve has a long career in municipal utilities with 25 years at City Utilities of Springfield working in almost every department. For the last year, he has worked at MPUA as the Chief Energy Officer.
- Missouri Electric Commission (MEC) Integrated Resource Plan (IRP) - As mentioned at the previous meeting, MEC started a 20-year IRP for the three all-requirements pools last year where we should expect results this summer. One of the big drivers is the new SPP RTO Winter capacity margins required by our pool. Currently SPP requires 36% additional capacity over peak. This will move to 38% in 2029. In past years, this was 12%, so large increases in requirements for additional capacity. Under the base case scenario, with all current units, we are very tight on winter resources thru 2034 when additional resources will be needed. As diesel units start to retire, MoPEP will need to invest in additional capacity while also meeting the SPP higher capacity requirements. Another thing to watch for is the Illinois Climate and Equitable Jobs Act which will require the shutdown of one Prairie State unit (800MW) in the late 2030's. This is still a ways off and a lot of legislative sessions in Illinois could impact that plan. Marshall combustion turbine project is well underway. MEC is currently looking at a similar project in the NE corner of the state that may benefit the MoPEP pool. We are looking at options to fill our capacity needs.
- Discussion continues about PURPA size facilities (>100kW) and how these may be accommodated in our communities

2. Broadcasting of RBPW Meetings

Bourne discussed the arrangement RMU had with Fidelity Communications to broadcast RMU Board meetings on Rolla Channel 16. As of January 1st, Fidelity (now Sparklight) has discontinued Channel 16 and the broadcast of City Council meetings and RMU meetings. City Council meetings are now available on the City YouTube channel. Following discussion with the Board, the RBPW determined to discontinue with recording monthly board meetings. The written and approved meeting minutes have been, and will continue to be the official record of RBPW meetings. If the Board receives feedback from the public requesting video of meetings, the topic may be revisited in the future.



3. Fluoridation of City water

Bourne reported that at the mid-January City Council meeting, action was taken to begin a 90-day public notification about the potential to remove fluoride from the city's drinking water. During the 90 days, the City and RMU will post the notification for the public through social media, in March & April RMU newsletters, discussion on Morning Mayors, and notifications are posted throughout the City building. The City set up an email address (fluoride@rollacity.org) for the public to email comments or concerns which will be shared with City Council. Potential action would not be taken until the 2<sup>nd</sup> May City Council meeting at the earliest. RMU is neutral concerning the topic of fluoride within the drinking water and follows City ordinance requirements.

V. UNFINISHED BUSINESS (none)

VI. NEW BUSINESS

A. Water Rates (presented by Cresswell)

Cresswell presented the Water Special Rates changes. The rates were discussed when presenting the FY2025 budget, but later discovered had not been approved by the Board. The rate for Missouri S&T (6" meters only) will change from \$3.95/TGal to \$4.25/TGal. The rate for Public Water Supply District #2 will increase to \$5.22/TGal from \$4.86/TGal. Both entities have been notified regarding the oversight. The adjusted rates will be effective with billing after March 1, 2025. Polizzi made a motion, seconded by Showalter, to approve the Water Special Rate changes. Motion passed unanimously. Stone abstained from the vote.

B. Fredericktown Transformer (presented by Bourne)

Bourne reported that on January 22nd, Fredericktown experienced a catastrophic failure of a 10MVA substation transformer disrupting service to a percentage of their community. A call went out thru our mutual aid program looking for a suitable replacement. RMU was able to assist with one of our spare units which is a 2001 Cooper transformer which Fredericktown installed and was able to restore service early the next morning. They would like to purchase that spare transformer to make it a permanent replacement. Bourne would like Board approval to purchase their failed unit, and have it shipped to Jordan Transformer in MN to be rebuilt. Jordan Transformer has rebuilt several of our transformers and RMU has been satisfied with the product in return. This would be a sole source transaction. Currently, the price of \$125,000 has been discussed with Fredericktown for the used transformer with a \$7,500 credit for their used unit. Once the used unit is sent to Jordan Transformer, they will determine the reason for the failure and give a detailed estimate on the cost for rebuilding the unit. Approval for the cost of a rebuild will be brought before the Board at a future meeting. Stone made a motion, seconded by Showalter, to approve the sale of the transformer to Fredericktown for \$125,000 and purchasing the used transformer for \$7,500 and sending it to Jordan Transformer. Motion passed unanimously.

C. Pressure Reducing Valve Program (presented by Davis)

Davis outlined the water system changes associated with the Nagogami Pressure Zone project which will increase the operating pressures for all customers within this area of the RMU water distribution system. The operating pressures now generally range from about 30 psi to about 90 psi. Increasing the pressure by about 45 psi will result in the need for many customers in this area to install a Pressure Reducing Valve (PRV). A PRV allows the pressure to be reduced to a level that is not in excess of what plumbing fixtures can handle. Staff is requesting the Board of Public Works consider developing a program that will provide some level of funding to the applicant to cover some of the cost for installation of a PRV to be installed. Following discussion, Polizzi made a motion, seconded by Showalter, to authorize staff to proceed with a Pressure Reducing Valve Program to offset some of the cost, up to \$300 per customer, for a PRV installation for customers affected by the increased pressure as a result of the Nagogami Pressure Zone project. Motion passed unanimously. Stone abstained from the vote due to a conflict of interest.

VII. CLOSED SESSION (none)

VIII. **ADJOURNMENT**

With no further business to discuss, Showalter made a motion, seconded by Stone, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 5:27 p.m.

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*Nicholas Barrack, President*

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*Joseph Polizzi, Secretary*

The Board's next meeting is scheduled for Wednesday, February 26, 2025 at 4:30 p.m.

ROLLA MUNICIPAL UTILITIES  
Rolla Board of Public Works Agenda

MANAGER: Gwen Cresswell

ACTION REQUESTED: Approve January FY2025 reports for the City

ITEM/SUBJECT: January 2025 Financials

BUDGET APPROPRIATION:

DATE: 02/26/2025

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COMMENTARY:

**Notes to Statement of Income & Expenses**

The January statement of income and expense shows operating income of \$3,146,000. This is an increase of over \$516,000 from January 2024. Year to date operating income is \$11,294,000, which represents an increase of over \$979,000 compared to this time last year.

Purchased power expenses for January were \$2,451,000, a decrease of over \$162,000 from January 2024. Year to date purchased power expenses amount to \$8,584,000, which is an increase of over \$496,000 from this time last year.

Total operating expenses for January were \$3,229,000, which include purchased power expenses. This is down by over \$284,000 from January 2024 but up over \$630,000 year to date; the bulk of this increase is due to purchased power expenses.

The Electric Department is showing an operating loss of \$859,000 for the year, while the Water Department is showing an operating gain of \$156,000 for the year.

Other income and expenses brought in \$154,000, resulting in a total net gain for the month of January of \$70,963 and a net loss of \$217,537 for the year.

IV. A.

Rolla Municipal Utilities  
Statement of Income & Expense - Company Wide  
FY 2025 for 4 months ended January 31, 2025 (33%)

	Jan-25	Jan-24	YTD FY2025	LYTD FY2024	BUDGET FY2025	PERCENT OF BUDGET
<b>OPERATING INCOME</b>						
Residential Sales	1,458,591	1,202,415	4,535,687	4,195,091	13,815,662	32.83%
Commercial Sales	551,302	454,449	2,023,573	1,834,649	6,562,654	30.83%
Power Service Sales	621,129	543,385	2,538,042	2,380,139	8,029,074	31.61%
Industrial Sales	490,844	414,883	2,133,665	1,858,137	5,860,310	36.41%
Street Lighting	16,898	13,605	64,402	52,756	149,200	43.16%
Area Lighting	7,073	7,813	29,974	32,441	96,290	31.13%
Capacity Credits	28,078	26,788	114,060	107,151	346,000	32.97%
Operating Credit	11,206	3,421	11,854	3,421	20,000	59.27%
Generation Standby Service	-	6,924	-	27,695	-	
Electric Rate Stabilization Fund	(60,000)	(60,000)	(240,000)	(240,000)	(720,000)	33.33%
Interdepartmental Sales - City	20,783	15,950	83,131	63,802	249,394	33.33%
<b>Total Operating Income</b>	<b>\$ 3,145,904</b>	<b>\$ 2,629,632</b>	<b>11,294,389</b>	<b>10,315,281</b>	<b>34,408,584</b>	<b>32.82%</b>
<b>OPERATING EXPENSES</b>						
Purchased Power	2,450,834	2,612,888	8,583,870	8,088,075	23,590,647	36.39%
Asset Charges	440,291	(97,500)	3,902,952	2,767,837		
Load Charges	1,824,376	2,573,922	4,025,368	4,667,330		
Transmission Charges	186,168	132,299	643,050	632,606		
Other Power Charges	-	4,167	12,500	20,303		
Distribution	239,234	288,962	1,014,987	1,133,133	3,770,000	26.92%
Source of Supply & Plumbing	42,489	49,661	182,654	179,290	547,000	33.39%
Customer Accounting & Collecting	61,511	59,731	265,506	237,482	900,000	29.50%
Treatment	3,588	8,585	19,811	27,826	125,000	15.85%
Administrative & General	209,195	268,888	1,069,330	845,455	3,369,000	31.74%
Electric & Water - RMU Facilities	5,710	4,460	15,911	10,064	40,000	39.78%
Fuel - Power Production	-	-	-	-	40,000	0.00%
Depreciation - City	-	-	-	39,498	-	
Depreciation - RMU	216,341	219,800	859,535	820,600	2,470,000	34.80%
<b>Total Operating Expenses</b>	<b>\$ 3,228,902</b>	<b>\$ 3,512,975</b>	<b>12,011,603</b>	<b>11,381,421</b>	<b>34,851,647</b>	<b>34.46%</b>
<b>Operating Income or Loss</b>	<b>\$ (82,999)</b>	<b>\$ (883,342)</b>	<b>(717,214)</b>	<b>(1,066,140)</b>	<b>(443,063)</b>	<b>161.88%</b>
<b>OTHER INCOME &amp; EXPENSE</b>						
Interest Income	94,925	245	333,229	307,496	900,000	37.03%
Late Fees	35,204	33,348	35,204	103,242	300,000	11.73%
Frontage Fees	-	5,603	-	6,840	20,000	0.00%
Capital Reimbursement	-	-	-	66,654	66,500	0.00%
Gain/Loss - Fixed Assets	-	-	-	79,136	50,000	0.00%
Rental Income	7,170	1,670	10,680	6,680	20,000	53.40%
Contractor Mains	-	-	-	-	-	
Other Income	24,160	20,668	143,402	71,718	292,000	49.11%
Other Income Deductions	(7,496)	(4,076)	(22,838)	(22,141)	(67,000)	34.09%
Inter. Expenses - City RAW Mgr	-	35,186	-	35,186	(50,000)	0.00%
<b>Total Other Income &amp; Expense</b>	<b>\$ 153,962</b>	<b>\$ 92,644</b>	<b>499,677</b>	<b>654,811</b>	<b>1,531,500</b>	<b>32.63%</b>
<b>NET INCOME OR LOSS</b>	<b>\$ 70,963</b>	<b>\$ (790,698)</b>	<b>(217,537)</b>	<b>(411,329)</b>	<b>1,088,437</b>	<b>-19.99%</b>

Rolla Municipal Utilities  
Statement of Income & Expense - Electric Department  
FY 2025 for 4 months ended January 31, 2025 (33%)

	Jan-25	Jan-24	YTD FY2025	LYTD FY2024
<b>OPERATING INCOME</b>				
Residential Single Phase Sales	1,259,518	1,030,585	3,703,375	3,433,184
Residential Three Phase Sales	11,982	9,170	51,257	43,602
Commercial Single Phase Sales	159,059	135,686	535,640	506,897
Commercial Three Phase Sales	326,540	266,887	1,177,187	1,069,177
Power Service Sales	580,161	511,335	2,304,440	2,197,216
Industrial Sales	466,302	394,524	2,009,215	1,711,716
Rate Stabilization	(60,000)	(60,000)	(240,000)	(240,000)
Street Lighting	16,898	13,605	64,402	52,755
Area Lighting	7,073	7,813	29,974	32,441
PP - Capacity Credits	28,078	26,788	114,060	107,151
PP - Generation Standby Service		6,924	-	27,695
PP - Operating Credit	11,206	3,421	11,854	3,421
Interdepartmental Sales - City	13,301	10,208	53,204	40,833
<b>Total Operating Income</b>	<b>\$ 2,820,118</b>	<b>\$ 2,356,946</b>	<b>9,814,609</b>	<b>8,986,089</b>
<b>OPERATING EXPENSES</b>				
Depreciation	121,864	122,288	484,243	475,262.92
Depreciation - City Streetlighting		-	-	9,074.29
PP - Depreciation	2,762	4,181	10,959	17,201.61
City of Rolla Expense - RAW Mgr		35,186	-	35,186.40
Purchased Power	2,450,834	2,612,888	8,583,870	8,088,075.21
Asset Charges	440,291	(97,500)	3,902,952	2,767,836.80
Load Charges	1,824,376	2,573,922	4,025,367	4,667,329.73
Transmission Charges	186,168	132,299	643,050	632,605.61
Other Power Charges	-	4,167	12,500	20,303.07
Misc. Distribution Expense	31,271	30,694	133,171	152,914.35
PP - O - Supervision & Engineering	110	-	110	3,980.66
PP - O - Fuel	-	-	-	-
PP - O - Generation Expense	-	-	-	-
PP - O - Misc. Power Generation	2,872	-	2,872	-
O & M Sub-Transmission Lines	-	-	-	-
Maintenance of Warehouse Bldg.	616	724	4,158	7,532.90
PP - M - Generation & Elect Equip.	11,465	2,353	54,298	10,747.51
O & M Station Equipment	39	7,936	6,097	12,649.45
O & M Bulk Stn-Trans Station Equip.	1,077	2,278	3,625	4,386.51
O & M Overhead Lines	110,420	128,797	402,798	449,584.76
O & M Underground Lines	5,023	7,874	14,684	25,399.30
Maintenance to Line Transformers	139	-	21,314	24,462.16
O & M Streetlighting	18,393	19,152	69,577	72,537.39
O & M Sub-Transmission Meters	10,308	10,757	39,905	41,792.19
Cost of Electric Plant Removal	-	-	-	-
Meter Reading Expenses	6,040	4,979	22,586	23,984.18
Customer Records & Coll. Expense	32,359	26,757	147,132	126,582.66
Uncollectible Accounts		5,689	-	11,016.65
Uncoll. Accts - Recover Less Fees	(111)	(530)	(1,510)	(5,896.69)
Advertising Expense	2,761	871	5,022	7,612.72
Administrative & General	13,815	32,236	39,617	93,919.30
Office Supplies & Expense	7,725	6,351	61,523	30,325.84
Outside Services Employed	500	346	884	1,645.60
Insurance	-	-	-	(36,664.88)
PP - Insurance	-	-	-	-
Interest on Electric Deposits		47	-	9,971.87
Employee Benefits	160,403	122,019	563,401	427,255.50
PP - Employee Benefits	1,823	1,295	4,919	15,494.90
Electric & Water - Elec Dept 64%	3,654	2,854	10,183	6,440.59
Miscellaneous General Expenses	(75,928)	26,738	(9,410)	61,508.05
Maintenance to General Plant	1,654	1,540	6,518	8,210.53
Other Income	(4,906)	(8,454)	(18,642)	(25,475.00)
Other Income Deductions	2,311	2,454	9,473	11,050.92
<b>Total Operating Expenses</b>	<b>\$ 2,919,291</b>	<b>\$ 3,210,299</b>	<b>10,673,377</b>	<b>10,197,770</b>
<b>Operating Income or Loss - Electric</b>	<b>\$ (99,174)</b>	<b>\$ (853,352)</b>	<b>(858,768)</b>	<b>(1,211,681)</b>

Rolla Municipal Utilities  
Statement of Income & Expense - Water Department  
FY 2025 for 4 months ended January 31, 2025 (33%)

	Jan-25	Jan-24	YTD FY2025	LYTD FY2024
<b>OPERATING INCOME</b>				
Residential Single Phase Sales	185,668	154,409	771,368	674,100
Residential Three Phase Sales	1,423	999	9,688	6,724
Water District Special Sales		7,251	-	37,480
Commercial Single Phase Sales	41,836	32,092	189,686	153,696
Commercial Three Phase Sales	23,867	19,784	121,060	104,878
Power Service Sales	40,968	32,050	233,603	182,922
Industrial Sales	17,322	13,299	71,251	60,111
MS&T Special Sales - 6" Meters	7,220	7,059	53,199	86,310
Interdepartmental Sales - City	7,482	5,742	29,927	22,969
<b>Total Operating Income</b>	<b>\$ 325,786</b>	<b>\$ 272,686</b>	<b>1,479,780</b>	<b>1,329,191</b>
<b>OPERATING EXPENSES</b>				
Depreciation	91,716	93,332	364,333	328,135
Depreciation - City Fire Flow	-	-	-	30,423
O&M - Wells and Well Houses	5,397	4,593	32,239	27,796
Fuel or Power for Pumping	37,091	45,068	150,416	151,495
O&M - Pumps & Houses		-	-	-
Chemicals		5,375	4,998	5,375
O&M - Treatment	3,588	3,210	14,812	22,451
Misc. Distribution Expense	20,037	21,023	83,590	76,256
O&M - Towers	297	347	1,433	1,637
O&M - Mains	21,426	46,276	119,663	196,065
O&M - Meters	6,012	7,525	20,187	21,109
O&M - Service Lines	3,505	3,831	31,774	34,053
Maintenance of Hydrants	-	6	9,819	973
Meter Reading Expenses	5,084	4,173	18,845	18,611
Primacy Fees			52,412	-
Customer Records & Coll. Expense	18,202	15,761	79,207	59,439
Uncollectible Accounts	-	3,200	-	6,197
Uncoll. Accts - Recover Less Fees	(63)	(298)	(754)	(2,453)
Advertising Expense	1,553	490	2,219	2,285
Administrative & General	7,771	8,348	30,634	36,670
Office Supplies & Expense	4,345	3,572	29,112	13,262
Outside Services Employed		194	3,022	194
Insurance		-	(8,349)	(12,222)
Interest on Water Deposits		9	-	1,528
Interest on MAMU Lease		-	-	-
Employee Benefits	69,373	50,780	248,010	147,359
Electric & Water - Water Dept 36%	915	746	2,438	1,647
Miscellaneous General Expenses	9,489	13,185	33,146	29,805
Maintenance to Warehouse Bldg	346	248	2,184	3,009
Maintenance to General Plant	930	866	3,667	3,312
Other Income	(2,760)	(4,756)	(10,958)	(14,699)
Other Income Deductions	1,300	1,380	5,328	6,216
<b>Total Operating Expenses</b>	<b>\$ 305,557</b>	<b>\$ 328,486</b>	<b>1,323,427</b>	<b>1,195,930</b>
<b>Operating Income or Loss - Water</b>	<b>\$ 20,230</b>	<b>\$ (55,800)</b>	<b>156,352</b>	<b>133,262</b>





**FINANCIAL STATEMENT  
JANUARY 2025**

**RECEIPTS:**

Electric, Water, Tax, Sewer and Refuse Charge	
Accounts Receivable - Miscellaneous	
Customer's Deposits - Refundable	
Misc Non-Operating Revenue	
Total Receipts	<u>\$3,802,823.80</u>

FSCB ICS Sweep Account Interest (December 31, 2024)	\$92.62
FSCB General Fund Account Interest (December 31, 2024)	\$13.61
FSCB Electronic Payment Account Interest (December 31, 2024)	\$370.10
PCB General Fund Account Interest (December 31, 2024)	\$8,627.49
PCB Electronic Payment Account Interest (December 31, 2024)	\$1,942.13
PCB ICS Sweep Account Interest (December 31, 2024)	\$32,878.61
CEDARS - CD's Interest (December 31, 2024)	\$123,918.49
Public Utility Cash In Bank (December 31, 2024)	<u>\$30,698,762.69</u>
Total Receipts and Cash In Bank	<u><u>\$34,669,429.54</u></u>

**DISBURSEMENTS:**

Power Purchased	\$2,369,890.51
Operating Expenses	\$149,894.44
Administrative and General Expenses	\$82,366.18
Payroll	\$243,036.43
Capital Expenditures	\$3,000.00
Construction in Progress	\$164,274.82
Stock Purchases (Inventory)	\$108,045.83
Balance of Customer's Deposits after Finals	\$14,315.68
Medical, Dental, Vision and Life Insurance Paid by Employees	\$660.68
Support Payments	\$1,251.87
457 Plan RMU/Employee Contributions	\$20,522.82
Flexible Spending Account Contributions	\$1,549.99
U.S. Withholding Tax	\$32,408.85
Missouri Dept. of Revenue (Sales Tax)	\$40,691.39
Missouri Dept. of Revenue (Income Tax)	\$11,564.00
First State Community Bank (Social Security)	\$49,071.60
Sewer Service Charge	\$421,287.06
Refuse Service Charge	\$248,595.72
PILOT to City of Rolla	\$137,264.49
City Right-of-Way Manager	\$0.00
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Working Fund Voids	-\$564.30
	<u>\$4,099,128.06</u>

Cash in Bank (January 31, 2025)	<u>\$30,570,301.48</u>
Total Disbursements and Cash In Bank	<u><u>\$34,669,429.54</u></u>

**BALANCE OF OTHER FUNDS:**

**PUBLIC UTILITY ACCOUNTS:**

Citizens Bank of Newburg	\$2,064.94
First State Comm Bk-Electronic Payment Account, Ck#1100 for \$364,059.35	\$30,663.76
First State Comm Bk-General Fund, Ck #39207 for \$6,493.07	\$2,276.19
First State Comm Bk-ICS Sweep Account and Certificates of Deposit less Reserves	-\$10,499,246.11
PCB-General Fund, Cks #50383-50537 for \$4,099,128.06	\$2,286,329.03
PCB-Electronic Payment Account, Transfer for \$1,909,405.16	\$318,991.56
PCB-ICS Sweep Account	\$9,571,639.11
Town & Country Bank, Ck #1294 for \$1,536.89	<u>\$2,000.00</u>
Total Public Utility Accounts	<u>\$1,714,718.48</u>

**ELECTRIC RESERVES:**

Money Market Account	\$10,195,583.00	Partially Funded
Rate Stabilization Fund	\$960,000.00	Partially Funded
Total Electric Reserves	<u>\$11,155,583.00</u>	

**RESTRICTED ELECTRIC RESERVES:**

Money Market Account	<u>\$14,151,791.00</u>	FY21 Funded
Total Electric Reserves	<u>\$14,151,791.00</u>	

**WATER RESERVES:**

Money Market Account	\$2,866,910.00	Fully Funded
Rate Stabilization Fund	\$681,299.00	Partially Funded
Total Water Reserves	<u>\$3,548,209.00</u>	

<b>TOTAL RESERVES:</b>	<u><u>\$28,855,583.00</u></u>
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<b>TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:</b>	<u><u>\$30,570,301.48</u></u>
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**\* Benchmark:**

Electric Reserves:	\$12,083,862.00
Electric Rate Stabilization:	\$3,020,966.00
Water Reserves:	\$2,866,910.00
Water Rate Stabilization:	<u>\$716,727.00</u>
	<u>\$18,688,465.00</u>



STATISTICS

JANUARY 2025

PRODUCTION

Date of Demand	01/21/2025
Time of Demand	9:00 AM
Billing Demand	74.8 MW
kWh Purchased	36,816,400
Total Cost	\$2,452,134.29
Cost per kWh	\$0.066604
Load Factor	66.16%

Pumped #2 Well	0
Pumped #3 Well	3,907,000
Pumped #4 Well	3,874,000
Pumped #5 Well	2,645,000
Pumped #6 Well	2,693,000
Pumped #7 Well	1,385,000
Pumped #8 Well	834,000
Pumped #9 Well	3,178,000
Pumped #10 Well	0
Pumped #11 Well	5,672,000
Pumped #12 Well	2,181,000
Pumped #13 Well	4,808,000
Pumped #14 Well	7,808,000
Pumped #15 Well	4,043,000
Pumped #16 Well	5,103,000
Pumped #17 Well	5,129,000
Pumped # 1 Ind Park Well	1,744,000
Pumped # 2 Ind Park Well	1,776,000
Pumped # 3 Ind Park Well	3,194,000
Total Gallons	<u>59,974,000</u>

METERS IN SERVICE

	Electric	Water
Residential - Single Phase	8,123	6,474
Residential - Three Phase	24	20
Commercial - Single Phase	944	495
Commercial - Three Phase	497	309
Power Service	87	78
Industrial	8	2
Area Lighting	16	0
Street Lighting	24	0
Missouri S&T	0	6
PWSD #2	0	598
Total	9,723	7,982

ELECTRIC SALES

Residential - Single Phase kWh	12,171,917
Residential - Three Phase kWh	128,026
Commercial - Single Phase kWh	1,585,711
Commercial - Three Phase kWh	3,539,747
Power Service kWh	6,261,290
Industrial kWh	5,713,410
Area Lighting kWh	7,383
Street Lighting kWh	36,828
Rental Lights kWh	0
Total kWh Sold	29,444,312
Demand kW	27,286
Revenue	\$2,749,886.30
Monthly Loss	20.02%
Fiscal Year to Date Loss	11.62%

WATER SALES

Residential - Single Phase Gallons	26,230,000
Residential - Three Phase Gallons	234,000
Commercial - Single Phase Gallons	5,893,000
Commercial - Three Phase Gallons	4,106,000
Power Service Gallons	8,556,000
Industrial Gallons	3,912,000
Missouri S&T Gallons	1,488,000
PWSD #2 Gallons	60,000
Total Gallons Sold	50,479,000
Revenue	\$318,330.01
Pumping Cost, Electric	\$37,091.17
Monthly Unidentified Loss	12.27%
Fiscal Year to Date Unidentified Loss	10.17%

PILOT

Sewer Service Charge	\$156,525.59
Refuse Service Charge	\$404,863.91
	\$248,033.98

Gross Payroll \$346,780.60

\*\* Loss includes 2,137,500 gallons per water main flushing records.

\*\*\* FY loss includes 10,707,500 gallons per water main flushing records.

Range of Checking Accts: GEN FUND PCB to GEN FUND PCB      Range of Check Ids: 50383 to 50448  
Report Type: All Checks      Report Format: Condensed      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
50383	01/13/25	1061 CITY OF ROLLA			64
	25-01474	PILOT - NOVEMBER 2024	137,264.49		
50384	01/13/25	1062 CITY OF ROLLA			64
	25-01639	811 HWY O	431.50		
	25-01640	102 W 9TH ST	<u>150.00</u>		
			581.50		
50385	01/13/25	1063 CITY OF ROLLA			64
	25-01509	REFUSE SERVICE-DECEMBER 2024	248,595.72		
50386	01/13/25	1064 CITY OF ROLLA			64
	25-01508	SEWER SERVICE - DECEMBER 2024	421,287.06		
50387	01/13/25	1084 ROLLA MUNICIPAL UTILITIES			64
	25-01675	PP 12.25.24-1.8.25	5,991.00		
50388	01/13/25	1089 DONALD MAGGI INC			64
	25-01455	Water Main Construction Mule	27,408.72		
50389	01/13/25	1111 FLETCHER-REINHARDT CO			64
	25-01454		1,025.00		
	25-01594	URD JUNCTION	<u>1,487.39</u>		
			2,512.39		
50390	01/13/25	1165 ROLLA MUNICIPAL UTILITIES			64
	25-01472	LAGERS ADJUSTMENT - DEC 24	0.01-		
	25-01684	DECEMBER AUTOMATICS	<u>30,032.15</u>		
			30,032.14		
50391	01/13/25	1226 PLAZA TIRE SERVICE INC			64
	25-01465	TIRE REPAIR	26.84		
	25-01466	RAD PASS TUBE	<u>12.00</u>		
			38.84		
50392	01/13/25	1231 ROLLA MUNICIPAL UTILITIES			64
	25-01677	PP 12.25.24-1.8.25	16,940.23		
50393	01/13/25	1232 ROLLA MUNICIPAL UTILITIES			64
	25-01678	PP 12.25.24-1.8.25	124,209.05		
50394	01/13/25	1234 ROLLA MUNICIPAL UTILITIES			64
	25-01679	PP 12.25.24-1.8.25	25,233.46		
50395	01/13/25	1236 ROLLA MUNICIPAL UTILITIES			64
	25-01575	REIMBURSE 1ST JAN WF	6,581.39		
50396	01/13/25	1294 FAMILY CENTER, THE		01/13/25 VOID	0
50397	01/13/25	1294 FAMILY CENTER, THE		01/13/25 VOID	0

*Michael Banach*  
RBPW Signature

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
50398	01/13/25	1294 FAMILY CENTER, THE			64
		25-01459 GAS CYLINDER/CUTOFF/GRND WHEEL	67.85		
		25-01461 SNOW SHOVEL	47.98		
		25-01462 ROD MILD STEEL	33.98		
		25-01467 BINDER ASSM/STRAIGHT CLEVISES	107.77		
		25-01468 WOODCUTTER OIL/SPRAY PNT/PARTS	128.95		
		25-01469 2 CYCLE & WOODCUTTER OIL	32.48		
		25-01470 PART	248.41		
		25-01488 WD-40 & 2 CYCLE OIL	44.16		
		25-01489 WELD STEEL ANGLE	8.79		
		25-01490 PARTS/BAR OIL/FUEL 50:1	95.96		
		25-01491 PARTS	14.99		
		25-01492 DIESEL FUEL SUPP	89.94		
		25-01493 DIESEL CONDITIONER & PARTS	34.97		
		25-01494 FILES & PARTS	58.94		
		25-01576 ANGLES & HARDWARE	39.49		
		25-01577 HARDWARE	9.04		
		25-01587 PB BLASTER & WASHER FLUID	11.28		
		25-01588 WASHER FLUID	4.29		
		25-01589 BIT SOCKET/EXT/ADAPTER	27.14		
		25-01635 HITCH PIN/WIRE PIN/HARDWARE	11.54		
		25-01642 SNOW BRUSH W/SCRAPER	9.98		
			<u>1,127.93</u>		
50399	01/13/25	1348 MO JOINT MUN ELEC UTIL CM			64
		25-01585 POWER PURCHASED-DECEMBER 2024	2,369,890.51		
50400	01/13/25	1354 MISSOURI DEPT OF REVENUE			64
		25-01641 SALES TAX - DECEMBER 2024	20,531.39		
50401	01/13/25	1472 CENTRAL SECURITY ALARMS LLC			64
		25-01573 MONITORING JANUARY - JUNE	426.00		
50402	01/13/25	1501 GRAYBAR ELECTRIC			64
		25-01599 PANDUIT 1" LT GREY CVR P/FT	39.96		
		25-01600 PANDUIT DUCT	406.80		
			<u>446.76</u>		
50403	01/13/25	1511 FAMILY SUPPORT PAYMT CTR			64
		25-01680 PP 12.25.24-1.8.25	298.08		
50404	01/13/25	1513 MO PUBLIC UTIL ALLIANCE			64
		25-01704 Muni Dues - Lineman Training	20,004.00		
50405	01/13/25	1599 MO DEPT OF NAT RESOURCES			64
		25-01633 2024 EMISSIONS FEE 161-0054	110.00		
50406	01/13/25	1635 LOWE'S			64
		25-01464 STRAP & SHOVEL	69.31		
		25-01582 SEALS/FITTINGS/PROJECT SOURCE	87.65		
		25-01630 17 FT FG MULTILADDER	438.90		
			<u>595.86</u>		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
50407	01/13/25	1859 TOMO DRUG TESTING			64
	25-01510	CLEARINGHOUSE FEE-VIOLATION	10.00		
50408	01/13/25	1890 AMERICAN MESSAGING			64
	25-01581	PAGER SERVICE	50.33		
50409	01/13/25	1970 ROLLA MUNICIPAL UTILITIES		01/13/25 VOID	0
50410	01/13/25	1970 ROLLA MUNICIPAL UTILITIES		01/13/25 VOID	0
50411	01/13/25	1970 ROLLA MUNICIPAL UTILITIES		01/13/25 VOID	0
50412	01/13/25	1970 ROLLA MUNICIPAL UTILITIES			64
	25-01602	11/27/24-12/27/24	52.50		
	25-01603	11/27/24-12/27/24	170.55		
	25-01604	11/27/24-12/27/24	1,037.82		
	25-01605	11/27/24-12/27/24	62.74		
	25-01606	11/27/24-12/27/24	123.15		
	25-01607	11/27/24-12/27/24	2,138.22		
	25-01608	11/27/24-12/27/24	169.92		
	25-01609	11/27/24-12/27/24	3,414.01		
	25-01610	11/27/24-12/27/24	2,513.70		
	25-01611	11/27/24-12/27/24	153.42		
	25-01612	11/26/24-12/26/24	2,527.56		
	25-01613	11/26/24-12/26/24	2,112.18		
	25-01614	11/26/24-12/26/24	179.12		
	25-01615	11/26/24-12/26/24	891.45		
	25-01616	11/26/24-12/26/24	29.62		
	25-01617	11/26/24-12/26/24	58.63		
	25-01618	11/26/24-12/26/24	33.64		
	25-01619	11/26/24-12/26/24	48.05		
	25-01620	11/26/24-12/26/24	793.07		
	25-01621	11/27/24-12/27/24	133.35		
	25-01622	11/27/24-12/27/24	230.37		
	25-01623	11/26/24-12/26/24	141.54		
	25-01624	11/27/24-12/27/24	229.95		
	25-01625	11/26/24-12/26/24	196.56		
	25-01626	11/27/24-12/27/24	459.27		
	25-01627	11/26/24-12/26/24	261.03		
	25-01628	11/26/24-12/26/24	315.00		
	25-01629	11/26/24-12/26/24	437.64		
			<u>18,914.06</u>		
50413	01/13/25	2077 TALLMAN EQUIPMENT CO INC			64
	25-01595	EASY BUDDY	88.86		
	25-01596	HEX SOCKET	102.41		
			<u>191.27</u>		
50414	01/13/25	2128 GFI DIGITAL, INC			64
	25-01479	IMC4500 1/30/25-2/27/25	209.90		
50415	01/13/25	2157 STIRITZ, HANK			64
	25-01707	SAFETY FOOTWEAR ALLOWANCE	91.82		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description				Contract
50416	01/13/25	2194 GAHR TRK & EQUIPMENT INC			64
	25-01487	2025 HUSQVARNA K970 CUTOFF SAW	1,650.00		
	25-01499	14" CHAIN & SWISS FILE	45.45		
			<u>1,695.45</u>		
50417	01/13/25	2219 SAKELARIS FORD LINCOLN			64
	25-01586	DIAGNOSE 2012 EXPLORER	169.00		
50418	01/13/25	2254 CAPE ELECTRIC SUPPLY			64
	25-01506	DURALINE COUPLINGS	367.02		
	25-01701		<u>1,095.18</u>		
			1,462.20		
50419	01/13/25	2258 TRUIST BANK			64
	25-01503	LOCKBOX MONTHLY ITEMS	56.96		
50420	01/13/25	2269 PRICE CHOPPER			64
	25-01457	HOT DELI	759.15		
50421	01/13/25	2273 CINTAS FIRST AID & SAFETY			64
	25-01578	MEDICAL SUPPLIES - PLANT	302.58		
50422	01/13/25	2308 DICKEY BUB FARM & HOME			64
	25-01496	FUEL STABILIZER & CHIP BRUSH	9.28		
	25-01498	PICCO MICRO LOOP & SPARK PLUGS	<u>71.25</u>		
			80.53		
50423	01/13/25	2315 MASTERCARD		01/13/25 VOID	0
50424	01/13/25	2315 MASTERCARD		01/13/25 VOID	0
50425	01/13/25	2315 MASTERCARD		01/13/25 VOID	0
50426	01/13/25	2315 MASTERCARD		01/13/25 VOID	0
50427	01/13/25	2315 MASTERCARD		01/13/25 VOID	0
50428	01/13/25	2315 MASTERCARD		01/13/25 VOID	0
50429	01/13/25	2315 MASTERCARD			64
	25-01643	B LINEBACK DRNG WTR CERT REN	61.45		
	25-01644	CHRISTMAS PARADE DONUTS	79.46		
	25-01645	AIRFARE-APPA DEED SPRING MTG	555.95		
	25-01646	2025 LEGISLATIVE RALLY REGIST	375.00		
	25-01647	RECORDER OF DEEDS	16.00		
	25-01648	STAMPS & MAIL ENVELOPES	223.63		
	25-01649	MARDI GRAS BEADS- ST PAT'S PRD	680.88		
	25-01650	NAME PLATE	10.00		
	25-01651	TRAVEL FOOD-ERIC SEEST	10.10		
	25-01652	TEAM BUILDING LUNCHEON FOOD	9.99		
	25-01653	TEAM BUILDING GIFT CARDS	1,200.00		
	25-01654	2000A PEAK/16	139.99		
	25-01655	GREASE CAP	22.00		



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	Contract
PO #		Description				
50429		MASTERCARD				
		Continued				
		25-01656 DAKOTA KELLEY CDL TRNG DEPOSIT	400.00			
		25-01657 PREMIUM 2107	132.00			
		25-01658 ACROBAT PRO 12/16/24-12/15/25	4,318.20			
		25-01659 YOUTUBE TV	82.98			
		25-01660 AUVIK	324.45			
		25-01661 ONLINE SERVICES 12/2/24-1/1/25	200.00			
		25-01662 NEW EMPLOYEE ORIENTATION LUNCH	79.22			
		25-01663 MANAGEMENT MEETING	100.87			
		25-01664 CANVA SUBSCRIPTION	149.90			
		25-01665 PE LICENSE RENEWAL-CHAD DAVIS	35.95			
		25-01666 CLEARINGHOUSE QUERY	1.25			
		25-01667 CARPET SHAMPOOER RENTAL	97.41			
		25-01668 SHAMPOOER DEPOSIT REFUND	40.00-			
		25-01669 POINSETTIAS	69.99			
		25-01670 CHRISTMAS CACTUS	83.94			
		25-01671 TEAM BUILDING EVENT	39.96			
		25-01672 TEAM BUILDING EVENT FOOD	207.81			
		25-01673 PARADE CANDY & COFFEE/CREAMER	545.89			
		25-01674 TEAM DEVELOPMENT EVENT	111.13			
		25-01676 FRAMES & TABLE COVERS	48.37			
		25-01685 TEAM DEVELOPMENT EVENT	169.70			
		25-01688 FORKS/SPOONS/BOWLS/CUPS/MARKER	216.32			
		25-01689 PLATES	100.92			
		25-01690 COPY PAPER & HAND LOTION	0.24			
		25-01691 HDMI ADAPTER	180.00			
		25-01692 LIQUID PLUMBER GEL	9.88			
		25-01693 SCENE LIGHT/HEADPHONES/PLANNER	726.30			
		25-01694 UNDER CABINET LIGHT	12.98			
		25-01695 AWARD PLAQUE	89.70			
		25-01696 PRINTABLE TAB INSERTS	4.21			
		25-01697 GREEN ROPE LTS-ST PATS PARADE	86.36			
		25-01698 VACUUM BAGS	99.20			
		25-01699 TEAM BUILDING EVENT	25.98			
		25-01700 DESK CALENDAR	10.85			
		25-01705 MOUSE STATION	21.24			
			<u>12,127.65</u>			
50430	01/13/25	2319 CORE & MAIN LP				64
		25-01274	2,813.28			
		25-01282 12" DR14 Certa Lock Pipe	19,140.00			
		25-01283	742.64			
		25-01284	3,574.24			
		25-01512 VALVE/REP KIT/SEAT RING	4,774.73			
		25-01580 RUBBER GASKETS	100.35			
			<u>31,145.24</u>			
50431	01/13/25	2354 MENARDS - ROLLA				64
		25-01458 LED LIGHTS & WATER	23.57			
		25-01460 PIPE & CHISEL BIT	48.24			
		25-01483 EXTRA COARSE SALT	357.21			

Check #	Check Date	Vendor	Reconciled/Void	Ref Num	Contract
PO #	Description	Amount Paid			
50431		MENARDS - ROLLA			
		Continued			
		25-01495 PLIERS & LADDER BUMPERS	<u>296.66</u>		
			725.68		
50432	01/13/25	2403 BOOKER, JOHN R		64	
		25-01486 CLASS A LICENSE RENEWAL	52.00		
50433	01/13/25	2442 TEREX USA, LLC		64	
		25-01636 SERVICE CALL TRUCK #10	696.34		
50434	01/13/25	2444 CUSTOM TRUCK ONE SOURCE		64	
		25-01638 SHUT OFF SOLENOID/GUAGE/E-STOP	926.16		
50435	01/13/25	2452 STEVENS FEED CO INC		64	
		25-01500 SOLAR SALT	338.10		
		25-01637 SOLAR SALT	<u>213.90</u>		
			552.00		
50436	01/13/25	2465 INFOSEND		64	
		25-01593 MONTHLY BILLING SERVICES-DEC24	7,176.20		
50437	01/13/25	2487 HFL NETWORKS LLC		64	
		25-01502 500 MBPS DIA INTERNET	300.00		
50438	01/13/25	2491 SECURITY BENEFIT LIFE INSURANC		64	
		25-01681 PP 12.25.24-1.8.25	10,489.88		
50439	01/13/25	2496 YATES, JOHNATHEN		64	
		25-01481 SAFETY FOOTWEAR ALLOWANCE	200.00		
50440	01/13/25	2505 CALIFORNIA STATE		64	
		25-01682 PP 12.25.24-1.8.25	298.08		
50441	01/13/25	2509 T-MOBILE		64	
		25-01480 MOBILE TRACKING SERVICE	895.90		
50442	01/13/25	2512 SAYLORS, MEGAN		64	
		25-01501 SAFETY BANQUET GRAND PRIZE	750.00		
50443	01/13/25	2552 TYNDALE ENTERPRISE, INC.		64	
		25-01476 EMP CLOTHING - JAY ROBERTS	148.00		
		25-01477 EMP CLOTHING - MIKE EMMETT	666.15		
		25-01478 MP CLOTHING - JASON BELL	74.60		
		25-01634 EMP CLOTHING - ALAN DAVIS	87.00		
		25-01708 EMP CLOTHING - JASON BELL	<u>324.85</u>		
			1,300.60		
50444	01/13/25	2555 SOUTHARD TRUCKING LLC		64	
		25-01511 9 LOADS 1" CLEAN	810.00		
		25-01590 4 LOADS 1" CLEAN	360.00		
		25-01591 3 LOADS 1" CLEAN	<u>270.00</u>		
			1,440.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
50445	01/13/25	2563 CAPITAL HAULING			64
	25-01570	COLD MIX	556.60		
50446	01/13/25	ALISH005 ALISHA COLLIER			64
	25-01463	REIMBURSE ELECTRICIAN CHARGE	95.00		
50447	01/13/25	EFIEN005 EFI-Solutions			64
	25-00519	Pump Skid - NNagogami Pump St	49,284.60		
50448	01/13/25	LORZS005 Lortz Surveying			64
	25-01703	Utility Easement - Woolf	500.00		

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		55	11	3,603,611.70	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		<u>55</u>	<u>11</u>	<u>3,603,611.70</u>	<u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	5-001	176,718.87	865.15-	3,427,757.98	3,603,611.70
Total of All Funds:		<u>176,718.87</u>	<u>865.15-</u>	<u>3,427,757.98</u>	<u>3,603,611.70</u>

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Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	176,718.87	865.15-	3,427,757.98	3,603,611.70
Total of All Funds:		<u>176,718.87</u>	<u>865.15-</u>	<u>3,427,757.98</u>	<u>3,603,611.70</u>

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Rolla Municipal Utilities  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	5-001	176,718.87	0.00	0.00	0.00	176,718.87
Total of All Funds:		<u>176,718.87</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>176,718.87</u>



Rolla Municipal Utilities  
Purchase Order Listing By Vendor Id

Ranges		Item Status	Purchase Types	Misc
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 09/30/25		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: ACH
Vendor #	Name	Description	Contract	PO Type
P.O. #	PO Date	Amount	Charge Account	Stat/Chk
Item Description	Acct Description	First Enc Date	Rcvd Date	Chk/Void Date
	Type			Invoice
				1099 Excl
<b>1015 VESTIS</b>				
25-01579	12/26/24		MATS/MOPS/SOAP/TOWELS	
1	MATS/MOPS/SOAP/TOWELS	\$169.61	001-4-588-500-30-00	E MATERIALS & SUPPLIES R 12/26/24 12/26/24 2790169571 N
2	MATS/MOPS/SOAP/TOWELS	\$95.40	001-8-665-500-30-00	E MATERIAL & SUPPLIES R 12/26/24 12/26/24 2790169571 N
		<b>\$265.01</b>		
	<b>Vendor Total:</b>	<b>\$265.01</b>		
<b>118 AIRGAS USA LLC</b>				
5-01631	12/19/24		NITROGEN	
1	NITROGEN	\$73.40	001-3-570-500-30-00	E MATERIALS & SUPPLIES R 12/19/24 12/19/24 9156688441 N
	<b>Vendor Total:</b>	<b>\$73.40</b>		
<b>184 MFA OIL COMPANY</b>				
5-01706	01/08/25		#2 RED DIESEL	
1	#2 RED DIESEL	\$204.25	001-4-584-500-30-00	E MATERIALS & SUPPLIES R 01/08/25 01/08/25 12750564 N
2	#2 RED DIESEL	\$363.11	001-8-584-500-30-00	E MATERIAL & SUPPLIES R 01/08/25 01/08/25 12750564 N
		<b>\$567.36</b>		
	<b>Vendor Total:</b>	<b>\$567.36</b>		
<b>04 O'REILLY AUTOMOTIVE STORES INC</b>				
-01482	01/03/25		BATTERIES	
1	BATTERIES	\$288.26	001-4-584-500-30-00	E MATERIALS & SUPPLIES R 01/03/25 01/03/25 4056-214498 N
-01485	01/03/25		WASHER FLUID	
1	WASHER FLUID	\$5.96	001-4-584-500-30-00	E MATERIALS & SUPPLIES R 01/03/25 01/03/25 4056-214534 N
2	WASHER FLUID	\$3.36	001-8-584-500-30-00	E MATERIAL & SUPPLIES R 01/03/25 01/03/25 4056-214534 N
		<b>\$9.32</b>		
	<b>Vendor Total:</b>	<b>\$9.32</b>		
-01497	01/02/25		DIESEL TREATMENT	
1	DIESEL TREATMENT	\$10.23	001-4-584-500-30-00	E MATERIALS & SUPPLIES R 01/02/25 01/02/25 4056-214208 N
2	DIESEL TREATMENT	\$5.76	001-8-584-500-30-00	E MATERIAL & SUPPLIES R 01/02/25 01/02/25 4056-214208 N
		<b>\$15.99</b>		
	<b>Vendor Total:</b>	<b>\$15.99</b>		



Rolla Municipal Utilities  
Purchase Order Listing By Vendor Id

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Vendor #	Name	Description		Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
P.O. #	PO Date	Amount	Charge Account	Acct Description	Type						
1852	MO ONE CALL SYSTEM INC	Account Continued									
<b>Vendor Total:</b>		<b>\$222.75</b>									
2075	INTEGRATED FACILITY SERVICES										
25-01597	12/17/24	SERVICE CALL-HWY O CONF ROOM									
1	SERVICE CALL-HWY O CONF ROOM	\$409.17	001-4-591-500-30-00	E	MATERIALS & SUPPLIES	R	12/17/24	12/17/24		24023463	N
2	SERVICE CALL-HWY O CONF ROOM	\$230.16	001-8-591-500-30-00	E	MATERIALS & SUPPLIES	R	12/17/24	12/17/24		24023463	N
		<b>\$639.33</b>									
<b>Vendor Total:</b>		<b>\$639.33</b>									
261	GROUP BENEFIT SERVICES INC										
5-01471	12/13/24	UNPAID CLAIMS									
1	UNPAID CLAIMS	\$2,388.83	001-4-926-500-50-00	E	HEALTH & LIFE INSURANCE	R	12/13/24	12/13/24		UNPDCLMS 12132N	
2	UNPAID CLAIMS	\$1,343.71	001-8-926-500-50-00	E	HEALTH & LIFE INSURANCE	R	12/13/24	12/13/24		UNPDCLMS 12132N	
		<b>\$3,732.54</b>									
<b>Vendor Total:</b>		<b>\$3,732.54</b>									
454	MARTIN ENERGY GROUP SERVICES L										
5-01571	12/30/24	SERVICE EP13									
1	SERVICE EP13	\$1,014.70	001-7-553-500-30-00	E	MATERIAL & SUPPLIES	R	12/30/24	12/30/24		0217785-IN	N
5-01572	12/03/24	SERVICE EP03, EP01 & EP10									
1	SERVICE EP03, EP01 & EP10	\$2,315.17	001-7-553-500-30-00	E	MATERIAL & SUPPLIES	R	12/03/24	12/03/24		0217221-IN	N
		<b>\$3,329.87</b>									
<b>Vendor Total:</b>		<b>\$3,329.87</b>									
184	AIR SOURCE TECH										
5-00468	10/28/24	Generator RICE Testing									
1	Generator RICE Testing	\$8,881.25	001-7-553-500-30-00	E	MATERIAL & SUPPLIES	R	10/28/24	12/26/24		29219	N
2	Generator RICE Testing	\$643.75	001-7-553-500-30-00	E	MATERIAL & SUPPLIES	R	12/26/24	01/09/25		29219	N
		<b>\$9,525.00</b>									
<b>Vendor Total:</b>		<b>\$9,525.00</b>									
07	ARCHIMAGES										
5-00680	02/16/24	Phase 2 Design Development									
15	Basic Services	\$65,088.00	001-9-060-660-91-00	E	Construction in Progress Projects	R	02/16/24	01/08/25		41570	N
Tracking Id: 1744		SERVICE DEPT EXPANSION									
5-01574	01/08/25	PRINTING & MILEAGE									
1	PRINTING & MILEAGE	\$666.43	001-4-921-500-30-00	E	MATERIALS & SUPPLIES	R	01/08/25	01/08/25		41570A	N

Vendor # P.O. # Item Description	Name PO Date	Description Amount Charge Account	Contract Acct Description Type	PO Type Stat/Chk	First Enc Rcvd Date Date	Chk/Void Date	Invoice	1099 Ex
<b>2507 ARCHIMAGES Account Continued</b>								
2 PRINTING & MILEAGE		\$374.87 001-8-921-500-30-00	E MATERIAL & SUPPLIES	R	01/08/25 01/08/25		41570A	N
		<b>\$1,041.30</b>						
<b>Vendor Total:</b>		<b>\$66,129.30</b>						
<b>2539 EXXON MOBIL BUSINESS PRO</b>								
25-01475	01/06/25	DIESEL & UNLEADED						
1 DIESEL & UNLEADED		\$3,423.63 001-4-584-500-30-00	E MATERIALS & SUPPLIES	R	01/06/25 01/06/25		102118095	N
2 DIESEL & UNLEADED		\$1,925.79 001-8-584-500-30-00	E MATERIAL & SUPPLIES	R	01/06/25 01/06/25		102118095	N
		<b>\$5,349.42</b>						
<b>Vendor Total:</b>		<b>\$5,349.42</b>						
<b>2540 KASEYA US LLC</b>								
25-01507	01/06/25	ANNUAL SECURITY 1/4/25-1/3/26						
1 ANNUAL SECURITY 1/4/25-1/3/26		\$2,457.60 001-4-921-500-30-00	E MATERIALS & SUPPLIES	R	01/06/25 01/06/25		2464552672709	N
2 ANNUAL SECURITY 1/4/25-1/3/26		\$1,382.40 001-8-921-500-30-00	E MATERIAL & SUPPLIES	R	01/06/25 01/06/25		2464552672709	N
		<b>\$3,840.00</b>						
<b>Vendor Total:</b>		<b>\$3,840.00</b>						
<b>2542 WHOLESALE ELECTRIC SUPPLY</b>								
25-01484	01/03/25	CLAMP						
1 CLAMP		\$35.46 001-4-594-500-30-00	E MATERIALS & SUPPLIES	R	01/03/25 01/03/25		S9739991.001	N
25-01632	12/31/24	PVC CEMENT/CLAMP/ADPT/STRUT						
1 PVC CEMENT/CLAMP/ADPT/STRUT		\$277.41 001-9-060-660-91-00	E Construction in Progress Projects	R	12/31/24 12/31/24		S9734885.001	N
Tracking Id: 1870G LANNING & 63 - NW TO STROBACH								
<b>Vendor Total:</b>		<b>\$312.87</b>						
<b>CONSO005 CONSOCIATE FSA</b>								
25-01683	01/10/25	PP 12.25.24-1.8.25						
1 PP 12.25.24-1.8.25		\$754.16 001-0000-249-00-00	G MISCELLANEOUS LIABILITIES	R	01/10/25 01/10/25			N
<b>Vendor Total:</b>		<b>\$754.16</b>						
<b>UTBTR005 UTB TRANSFORMERS</b>								
24-01619	04/26/24	Transformers						
3 112.5KVA 3 PHASE PAD MNT		\$23,389.80 001-0000-154-00-00	G MATERIALS & SUPPLIES	R	04/26/24 01/03/25		5975	N
Inventory Id: T01127204								
4 112½KVA,12470	J-03	\$23,389.80 001-0000-154-00-00	G MATERIALS & SUPPLIES	R	04/26/24 01/03/25		5975	N



**Totals by Year-Fund**

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	4-001	\$65,088.00	\$0.00	\$46,779.60	\$111,867.60
GENERAL FUND	5-001	\$29,856.16	\$0.00	\$754.16	\$30,610.32
<b>Total Of All Funds:</b>		<u>\$94,944.16</u>	<u>\$0.00</u>	<u>\$47,533.76</u>	<u>\$142,477.92</u>

**Totals by Fund**

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	\$94,944.16	\$0.00	\$47,533.76	\$142,477.92
<b>Total Of All Funds:</b>		<u>\$94,944.16</u>	<u>\$0.00</u>	<u>\$47,533.76</u>	<u>\$142,477.92</u>



Rolla Municipal Utilities  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	4-001	\$65,088.00	\$0.00	\$0.00	\$0.00	\$65,088.00
GENERAL FUND	5-001	\$29,856.16	\$0.00	\$0.00	\$0.00	\$29,856.16
Total Of All Funds:		\$94,944.16	\$0.00	\$0.00	\$0.00	\$94,944.16

*Mark B. Borch*  
 RBPW Signature

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Rolla Municipal Utilities  
Check Register By Check Id

Page No: 1

Range of Checking Accts: GEN FUND PCB to GEN FUND PCB Range of Check Ids: 50521 to 50537  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
50521	01/28/25	1015 VESTIS		69 Direct Deposit
	25-01748 MATS/MOPS/SOAP/TOWELS	265.01		
	25-01865 MATS/TOWELS/MOPS/SOAP	<u>265.01</u>		
		530.02		
50522	01/28/25	1047 BUTLER SUPPLY		69 Direct Deposit
	25-01875 WIRE	348.66		
50523	01/28/25	1056 CCP INDUSTRIES INC		69 Direct Deposit
	25-01869 BULKY WHITE WIPES	854.34		
	25-01870 PROWORKS COMFORT-GREY LENS	<u>225.80</u>		
		1,080.14		
50524	01/28/25	1109 FILTER-TEK INC		69 Direct Deposit
	25-01773 FILTERS	88.40		
	25-01778 FILTERS	141.15		
	25-01860 FILTERS	88.42		
	25-01861 FILTERS	<u>30.57</u>		
		348.54		
50525	01/28/25	1118 AIRGAS USA LLC		69 Direct Deposit
	25-01844 MIG WIRE/OXYGEN/ACETYLENE	390.86		
	25-01845 NITROGEN	<u>102.77</u>		
		493.63		
50526	01/28/25	1128 HARRY COOPER SUPPLY CO		69 Direct Deposit
	24-01494 3 PHASE PAD MOUNT	19,460.00		
50527	01/28/25	1183 MFA OIL COMPANY		69 Direct Deposit
	25-01785 DIESEL & UNLEADED	985.65		
50528	01/28/25	1204 O'REILLY AUTOMOTIVE STORES INC		69 Direct Deposit
	25-01754 TAMPER TORX & LL MINI BULB	35.58		
	25-01758 WIPER FLUID	<u>6.99</u>		
		42.57		
50529	01/28/25	1505 NEWARK ELEMENT 14		69 Direct Deposit
	25-01843 END PLATE	37.18		
50530	01/28/25	1654 BARCO MUNICIPAL PRODUCTS INC		69 Direct Deposit
	25-01874 DIAMOND BLADES	544.09		
50531	01/28/25	1904 FASTENAL COMPANY		69 Direct Deposit
	25-01747 SAFETY GLASSES	171.00		
50532	01/28/25	1949 WINSUPPLY ROLLA MO CO.		69 Direct Deposit
	25-01842 BOTTLE FILTER	96.00		
50533	01/28/25	2270 HAWKINS, INC		69 Direct Deposit
	25-01148	3,000.00		

*Robert Benwick*  
RBPW Signature

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Rolla Municipal Utilities  
Check Register By Check Id

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #	Description			Contract	
50534	01/28/25	2454 MARTIN ENERGY GROUP SERVICES L			69 Direct Deposit
	25-01767	Generator Maintenance	8,956.24		
50535	01/28/25	2458 SAM, LLC			69 Direct Deposit
	25-01710	UPDATES TO WATER FRONTAGE FEES	150.00		
50536	01/28/25	2542 WHOLESALE ELECTRIC SUPPLY			69 Direct Deposit
	25-01273		9,756.12		
50537	01/28/25	CONSO005 CONSOCIATE FSA			69 Direct Deposit
	25-01887	PP 1.9.25-1.23.25	795.83		

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	0	0	0.00	0.00
Direct Deposit:	17	0	46,795.67	0.00
Total:	17	0	46,795.67	0.00

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	4-001	0.00	0.00	19,460.00	19,460.00
GENERAL FUND	5-001	16,783.95	0.00	10,551.72	27,335.67
Total of All Funds:		<u>16,783.95</u>	<u>0.00</u>	<u>30,011.72</u>	<u>46,795.67</u>

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Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	16,783.95	0.00	30,011.72	46,795.67
Total of All Funds:		<u>16,783.95</u>	<u>0.00</u>	<u>30,011.72</u>	<u>46,795.67</u>

Rolla Municipal Utilities  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	5-001	16,783.95	0.00	0.00	0.00	16,783.95
Total of All Funds:		<u>16,783.95</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,783.95</u>

Range of Checking Accts: GEN FUND PCB to GEN FUND PCB      Range of Check Ids: 50468 to 50520  
Report Type: All Checks      Report Format: Condensed      Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	Contract
50468	01/28/25	1062 CITY OF ROLLA		68
25-01740	20 YD DUMPSTER-HWY 0	423.95		
50469	01/28/25	1084 ROLLA MUNICIPAL UTILITIES		68
25-01880	PP 1.9.25-1.23.25	5,573.50		
50470	01/28/25	1111 FLETCHER-REINHARDT CO		68
25-01702		3,768.95		
25-01749	FIBERGLASS STANDOFF BRACKET	777.00		
25-01750	TRANSFORMER SUPPORT	540.00		
25-01751	METER SOCKET	355.00		
25-01862	BRONZE CONNECTORS	1,950.00		
25-01863	URD JUNCTION	1,487.39		
25-01864	METER SOCKET	355.00		
25-01877	DISCONNECT SWITCH	3,136.50		
		<u>12,369.84</u>		
50471	01/28/25	1226 PLAZA TIRE SERVICE INC		68
25-01745	2 TIRES-TRUCK #21	969.56		
50472	01/28/25	1231 ROLLA MUNICIPAL UTILITIES		68
25-01881	PP 1.9.25-1.23.25	15,468.62		
50473	01/28/25	1232 ROLLA MUNICIPAL UTILITIES		68
25-01882	PP 1.9.25-1.23.25	118,827.38		
50474	01/28/25	1234 ROLLA MUNICIPAL UTILITIES		68
25-01883	PP 1.9.25-1.23.25	23,838.14		
50475	01/28/25	1236 ROLLA MUNICIPAL UTILITIES		68
25-01847	REIMBURSE 2ND JANUARY WF	6,395.28		
50476	01/28/25	1294 FAMILY CENTER, THE	01/28/25 VOID	0
50477	01/28/25	1294 FAMILY CENTER, THE		68
25-01741	SQUARE POINT SHOVEL	25.99		
25-01742	SQUARE POINT SHOVEL	25.99		
25-01743	BLACK PLUGS & HARDWARE	98.61		
25-01775	GRINDING WHEEL	7.96		
25-01837	PLIERS & COOLCOAT GLOVES	25.98		
25-01838	CLEVIS GRAB HOOK	6.99		
25-01851	HARDWARE	9.03		
25-01872	HARDWARE	16.63		
		<u>217.18</u>		
50478	01/28/25	1394 BOURNE, RODNEY P		68
25-01787	CLASS A CDL RENEWAL	53.29		
50479	01/28/25	1446 AMERICAN WATER WORKS ASSN		68
25-01774	ROBERT CASTLE-MEMBERSHIP RENEW	252.00		

*Melvin Bennett*  
RBPU Signature

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
50480	01/28/25	1511 FAMILY SUPPORT PAYMT CTR		68
	25-01884 PP 1.9.25-1.23.25	346.34		
50481	01/28/25	1576 MEEK'S		68
	25-01752 WINDOW OPERATOR RIGH ALUMINUM	141.54		
50482	01/28/25	1635 LOWE'S		68
	25-01744 STAINLESS STEEL SMART SPRAY	29.43		
	25-01876 STAINLESS STEEL SMART SPRAY	<u>29.43</u>		
		58.86		
50483	01/28/25	1664 CAPITAL QUARRIES COMPANY		68
	25-01771 1" CLEAN GRAVEL	429.96		
	25-01779 1" CLEAN GRAVEL	<u>1,721.93</u>		
		2,151.89		
50484	01/28/25	1701 AT&T MOBILITY		68
	25-01783 CELL PHONE SERVICE	1,127.19		
50485	01/28/25	1756 MIKE'S CAR CARE CENTER		68
	25-01841 TPMS SENSOR	100.00		
50486	01/28/25	1800 ROLLA MUNICIPAL UTILITIES		68
	25-01849 SALES TAX DEPOSIT	20,116.28		
50487	01/28/25	1861 RMU - HELPING HAND/SALVATION A		68
	25-01762 HH-T DICKERSON-SPONSOR #26077	240.00		
	25-01763 HH-D HUSSEY SP#26077 DEPOSIT	200.00		
	25-01764 HH-P RUDYARD DP #26077 DEPOSIT	<u>300.00</u>		
		740.00		
50488	01/28/25	1970 ROLLA MUNICIPAL UTILITIES	01/28/25 VOID	0
50489	01/28/25	1970 ROLLA MUNICIPAL UTILITIES	01/28/25 VOID	0
50490	01/28/25	1970 ROLLA MUNICIPAL UTILITIES	01/28/25 VOID	0
50491	01/28/25	1970 ROLLA MUNICIPAL UTILITIES	01/28/25 VOID	0
50492	01/28/25	1970 ROLLA MUNICIPAL UTILITIES	01/28/25 VOID	0
50493	01/28/25	1970 ROLLA MUNICIPAL UTILITIES		68
	25-01712 12/6/24-1/9/25	880.74		
	25-01713 12/6/24-1/9/25	170.37		
	25-01714 12/4/24-1/3/25	1,978.62		
	25-01715 12/4/24-1/3/25	105.76		
	25-01716 12/6/24-1/9/25	655.92		
	25-01717 12/6/24-1/9/25	102.45		
	25-01718 12/6/24-1/9/25	538.02		
	25-01719 12/4/24-1/3/25	57.74		
	25-01720 12/4/24-1/3/25	362.46		
	25-01721 12/5/24-1/8/24	172.60		
	25-01722 12/5/24-1/8/25	3,413.34		



Check # PO #	Check Date Description	Vendor	Amount Paid	Reconciled/Void Ref Num Contract
50493	ROLLA MUNICIPAL UTILITIES	Continued		
25-01723	12/5/24-1/8/25		2,233.14	
25-01724	12/5/24-1/8/25		3,461.22	
25-01725	12/5/24-1/8/25		193.84	
25-01726	12/4/25-1/3/25		37.39	
25-01727	12/11/24-1/10/25		1,684.70	
25-01728	12/11/24-1/10/25		857.91	
25-01729	12/11/24-1/10/25		3,118.86	
25-01730	12/11/24-1/10/25		322.98	
25-01731	12/11/24-1/10/25		805.98	
25-01732	12/11/24-1/10/25		309.33	
25-01733	12/5/24-1/8/25		439.53	
25-01734	12/5/24-1/8/25		759.57	
25-01735	12/5/24-1/8/25		411.60	
25-01736	12/4/24-1/3/25		106.05	
25-01737	12/5/24-1/8/24		465.36	
25-01738	12/9/24-1/9/25		265.44	
25-01852	12/13/24-1/16/25		170.64	
25-01853	12/13/24-1/16/25		2,419.62	
25-01854	12/15/24-1/15/25		28.91	
25-01855	12/13/24-1/16/25		554.86	
25-01856	12/13/24-1/16/25		1,537.41	
25-01857	12/13/24-1/16/25		464.73	
25-01858	12/15/24-1/15/25		38.72	
25-01888	12/1/24-1/17/25		7,423.76	
25-01889	12/18/24-1/17/25		1,444.80	
25-01890	12/18/24-1/17/25		2,858.10	
25-01891	12/18/24-1/17/25		137.26	
25-01892	12/18/24-1/17/25		472.29	
25-01893	12/18/24-1/17/25		381.99	
25-01894	12/18/24-1/17/25		983.22	
25-01895	12/18/24-1/17/25		<u>123.69</u>	
			42,950.92	
50494	01/28/25	1974 MELROSE QUARRY LLC		68
25-01746	GRAVEL		2,330.93	
25-01850	GRAVEL		<u>138.92</u>	
			2,469.85	
50495	01/28/25	2035 BRIGHTSPEED		68
25-01848	PHONE SERVICE		814.47	
50496	01/28/25	2265 WAKEFIELD & ASSOCIATES INC		68
25-01784	COLLECTION FEES		17.69	
50497	01/28/25	2269 PRICE CHOPPER		68
25-01760	MPUA TRAINING FOOD		120.47	
50498	01/28/25	2273 CINTAS FIRST AID & SAFETY		68
25-01866	MEDICAL SUPPLIES - OFFICE		46.86	
25-01878	MEDICAL SUPPLIES		<u>499.23</u>	
			546.09	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
50499	01/28/25	2308 DICKEY BUB FARM & HOME		68
	25-01757	WASHER FLUID/UV BLACK	16.96	
50500	01/28/25	2319 CORE & MAIN LP		68
	25-01846	4X5 WHITE MARKING FLAGS	26.00	
50501	01/28/25	2354 MENARDS - ROLLA		68
	25-01840	PAINT SUPPLIES	55.98	
	25-01871	GREATSTUFF/HDPE/SILICONE	<u>105.39</u>	
			161.37	
50502	01/28/25	2359 RUSH TRUCK CENTER OF MISSOURI		68
	25-01879	SERVICE CALL	438.75	
50503	01/28/25	2394 STELLA-JONES CORPORATION		68
	25-01456	30 & 40 ft poles	19,450.00	
50504	01/28/25	2404 MACCASH, RUSTY		68
	25-01859	SAFETY FOOTWEAR ALLOWANCE	200.00	
50505	01/28/25	2419 HEIMBAUGH, CARL L		68
	25-01772	SAFETY FOOTWEAR ALLOWANCE	108.99	
50506	01/28/25	2420 SPROW, JONATHAN T		68
	25-01753	SAFETY FOOTWEAR ALLOWANCE	200.00	
50507	01/28/25	2444 CUSTOM TRUCK ONE SOURCE		68
	25-01755	BRASS CABLE STOP	49.24	
	25-01756	THROTTLE CABLE	<u>385.00</u>	
			434.24	
50508	01/28/25	2473 ED MORSE CHEVROLET		68
	25-01868	FASCIA/CORE PRICE	475.56	
50509	01/28/25	2491 SECURITY BENEFIT LIFE INSURANC		68
	25-01885	PP 1.9.25-1.23.25	10,032.94	
50510	01/28/25	2505 CALIFORNIA STATE		68
	25-01886	PP 1.9.25-1.23.25	309.37	
50511	01/28/25	2525 ST PAT'S BOARD		68
	25-01761	ST PAT'S PARADE ENTRY FEE	50.00	
50512	01/28/25	2531 EDMUNDS GOVTECH, INC.		68
	25-01782	PAYMENT PROCESSING FEES	12,679.29	
50513	01/28/25	2552 TYNDALE ENTERPRISE, INC.		68
	25-01768	EMP CLOTHING - JEREMY ARTHUR	239.25	
	25-01769	EMP CLOTHING - JASON BELL	119.70	
	25-01770	EMP CLOTHING - KEVIN COOPER	86.30	
	25-01780	EMP CLOTHING - JASON BELL	60.15	
	25-01781	EMP CLOTHING - JASON BELL	47.50	

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
50513		TYNDALE ENTERPRISE, INC. Continued		
25-01873	EMP CLOTHING- ROBERT VANDEUSEN	105.00		
		657.90		
50514	01/28/25	2554 NAPA AUTO PARTS - KC067		68
25-01839	KITOLCAP	17.60		
50515	01/28/25	2555 SOUTHARD TRUCKING LLC		68
25-01867	3 LOADS HAULING GRAVEL	270.00		
50516	01/28/25	2557 COOPER, KEVIN		68
25-01776	SAFETY FOOTWEAR ALLOWANCE	200.00		
50517	01/28/25	2562 KELLEY, DAKOTA		68
25-01777	CLASS A CDL LICENSE FEE	104.29		
50518	01/28/25	BARTL005 Bartlett & west Inc.		68
25-01766	1005 N. Rolla St Easement	786.00		
50519	01/28/25	ELECT005 Electrical Reliability Service		68
25-01275	Breaker Rebuild/Repair	2,872.00		
50520	01/28/25	VSPIN005 Vision Service Plan		68
25-01739	VISION INSURANCE-FEBRUARY 2025	660.68		

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	47	6	306,242.27	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	47	6	306,242.27	0.00

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	5-001	81,134.74	44.22-	225,151.75	306,242.27
Total of All Funds:		<u>81,134.74</u>	<u>44.22-</u>	<u>225,151.75</u>	<u>306,242.27</u>

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Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	81,134.74	44.22-	225,151.75	306,242.27
Total of All Funds:		<u>81,134.74</u>	<u>44.22-</u>	<u>225,151.75</u>	<u>306,242.27</u>

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Rolla Municipal Utilities  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	5-001	81,134.74	0.00	0.00	0.00	81,134.74
Total of All Funds:		<u>81,134.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>81,134.74</u>

# RMU REVENUE SUMMARY WATER DEPARTMENT

1-01-25 TO 1-31-25

			NET REVENUE	GALLONS
01 Residential Single Phase	Water	WAU/WAV	\$113,985.00	26,230
	Service Availability <1"	W01/WA1/WA2	\$69,615.84	
	Service Availability 1"	WA3	\$840.00	
	Service Availability 1.5"	WA4	\$25.00	
	Service Availability 2"	WA5	\$1,085.00	
	Service Availability 3"	WA6	\$225.00	
	Service Availability 4"	WA7	\$125.00	
	Service Fees	SFW	\$0.00	
	CC Processing Fees		\$0.00	
			\$185,900.84	26,230
11 Residential Three Phase	Water	WGU	\$1,017.90	234
	Service Availability <1"	WG1	\$110.00	
	Service Availability 1"	WG3	\$15.00	
	Service Availability 1.5"	RV	\$0.00	
	Service Availability 2"	WG5	\$280.00	
	Service Availability 3"	RX	\$0.00	
	Service Availability 4"	RY	\$0.00	
		\$1,422.90	234	
04 Commercial Single Phase	Water	WBU/WBV	\$25,799.82	5,893
	Service Availability <1"	WB1	\$4,439.72	
	Service Availability 1"	WB3	\$645.00	
	Service Availability 1.5"	WB4	\$25.00	
	Service Availability 2"	WB5	\$1,085.00	
	Service Availability 3"	WB6	\$977.50	
	Service Availability 4"	CR	\$0.00	
	Fire Protection <=4"	FW1	\$4,760.00	
	Fire Protection 6"	FW2	\$1,860.00	
	Fire Protection 8"	FW3	\$1,700.00	
	Fire Protection 10"	FW4	\$200.00	
		\$41,492.04	5,893	
07 Commercial 1-Phase Sewer Only	Water	WG	\$0.00	0
	Service Availability	CQ	\$0.00	
		\$0.00	0	
14 Commercial Three Phase	Water	WIU/WIV/WJU	\$17,887.05	4,106
	Service Availability <1"	WI1/WI2/WJ1	\$1,842.34	
	Service Availability 1"	WI3/WJ3	\$952.26	
	Service Availability 1.5"	WI4	\$100.00	
	Service Availability 2"	WI5	\$2,311.73	
	Service Availability 3"	WI6	\$750.00	
	Service Availability 4"	CZ	\$0.00	
			\$23,843.38	4,106
06 Power Service	Water	WCU/WCV	\$37,328.25	8,556
	Service Availability <1"	WC1	\$55.00	
	Service Availability 1"	WC3	\$150.00	
	Service Availability 1.5"	PO	\$0.00	
	Service Availability 2"	WC5	\$1,365.00	
	Service Availability 3"	WC6	\$1,575.00	
	Service Availability 4"	WC7	\$375.00	
	Service availability 6"	PS	\$0.00	
			\$40,848.25	8,556
09 Industrial	Water	WEU	\$17,017.20	3,912
	Service Availability <1"	WM	\$0.00	
	Service Availability 1"	WN	\$0.00	
	Service Availability 1.5"	WO	\$0.00	
	Service Availability 2"	WE5	\$35.00	
	Service Availability 3"	WT	\$0.00	
	Service Availability 4"	WU	\$0.00	
	Service Availability 6"	WE8	\$270.00	
	Utility Incentives		\$0.00	
		\$17,322.20	3,912	
08 Missouri S&T	Water	WDU/WUS	\$5,878.40	1,488
	Service Availability 6"	WD8	\$1,350.00	
		\$7,228.40	1,488	
19 Water District	Water	WH1/WHU	\$272.00	60
		\$272.00	60	
<b>WATER DEPARTMENT TOTALS:</b>			<b>\$318,330.01</b>	<b>50,479</b>
<b>NET REVENUE FROM ELECTRIC &amp; WATER DEPARTMENTS:</b>			<b>\$3,068,216.31</b>	

# RMU REVENUE SUMMARY ELECTRIC DEPARTMENT

1-01-25 TO 1-31-25

				NET REVENUE	KWH	KW
01 Residential Single Phase	Electric	E01/CRD	\$1,034,208.93		12,171,917.00	
	Service Availability	V01/SAF	\$209,047.42			
	Solar Comm Energy	SOL	\$356.00			
	Service Fees	SFE	\$490.00			
	CC Processing Fees		\$0.00			
				\$1,244,102.35		
11 Residential Three Phase	Electric	E11	\$10,882.08		128,026.00	
	Service Availability	V11	\$1,100.00			
				\$11,982.08		
04 Commercial	Electric	E04	\$134,764.90		1,585,711.00	
	Service Availability	V04	\$24,401.19			
				\$169,166.09		
14 Commercial Three Phase	Electric	E14	\$300,835.39		3,539,747.00	
	Service Availability	V14	\$24,747.73			
				\$325,583.12		
6 Power Service	Electric	E06	\$406,879.85		6,261,290.00	
	Electric (discounted 3%)	MED	-\$117.00			
	Deferred Charges		\$1,604.40			
			\$408,367.25			
	Demand	D06	\$148,626.90			
			\$148,626.90			
			\$556,994.15		16,514.10	
	Service Availability	V06	\$21,750.00			
				\$578,744.15		
5/9/16 Industrial	Electric (discounted 3%)	E16	\$85,023.54		5,713,410.00	
	Electric (discounted 5%)	E05/SD5	\$75,556.44			
	Electric (no discount)	E09	\$195,388.20			
	Utility Incentives		\$0.00			
			\$355,968.18			
	Demand (discounted 3%)	D16	\$26,966.70			
	Demand (discounted 5%)	D05	\$23,181.90			
	Demand (no discount)	D09	\$52,185.40			
			\$102,334.00			
			\$458,302.18			
	Service Availability	V05/09/16	\$8,000.00		2,838.60	
				\$466,302.18	1,262,430.00	
					3,101,400.00	
					5,493.20	
					10,772.00	
10 Area Lighting	Electric	E10	\$575.88		7,383.00	
	Non-Metered Flat Charges	ATH/R10/R40/SOD	\$5,732.00			
	Service Availability	V10	\$800.00			
				\$7,107.88		
10 Street Lighting	Electric	E12	\$7,365.60		36,828.00	
	Non-Metered Flat Charges	L10/L11/L25/L40	\$7,132.85			
	Service Availability	V12	\$2,400.00			
				\$16,898.45		
ELECTRIC	Rate Stabilization Fund			-\$60,000.00		
					29,444,312.00	27,286.10
<b>ELECTRIC DEPARTMENT TOTALS:</b>				<b>Electric Total</b>	<b>\$2,749,886.30</b>	







VEHICLE ODOMETER REPORT FOR						JANUARY 2025					
VEHICLE NO	PREVIOUS READING	PRESENT READING	MILES	DESCRIPTION	OPERATOR						
#1	27997	28768	771	2021 Chev Silverado 2500 4x4 S/N 1GC5YLE7XMF190883	CH/JS/DC						
#2	31450	31496	46	2012 International 4300 SBA 4x2 S/N 1HTMMAAN2CH591673	DG/JK/JB/TC						
#3	12223	12257	34	2016 International/4300 SBA 4x2 S/N 3HAMMMN3GL134092	AD/KS/LM/BS						
#4	8535	9072	537	2023 Chev Silverado 1500 4x4 S/N 1GCRDAEK0PZ229926	JB						
#5	59086	59505	419	2015 Chev Silverado 3500 4x4 S/N 1GB4KYC82FF637946	AD/KS/LM/BS						
#6	29957	30017	60	2015 International 7500 6x4 S/N 3HAWNAZT8FL525653	DG/JK/JB/TC						
#7	106030	106744	714	2011 Ford F250 XL 4x4 3/4T S/N 1FDDBF2B60BEB00508	RC/KC						
#8	10796	11010	214	2007 International 4300 SBA S/N 1HTMMAAR47H424059	ME/JR/EM						
#9	23654	24214	560	2017 Chevrolet Silverado 1500 S/N 1GCNKNEC3HZ380328	DL/EC/JF/SH/RV						
#10	9878	10017	139	2021 International HV507 4x2 S/N 1HTE0TAR6NH402299	RB/JC/DS						
#11	70660	70662	2	2012 Ford Explorer S/N 1FMHK8B84CGA21729	OFFICE						
#12	18169	18391	222	2020 Ford Transit Cargo Van S/N NM0LS7E25L1464066	SC						
#13	4854	5045	191	2023 Chev Silverado 1500 S/N 3GCPDBEK1PG144932	JB						
#14	24241	24727	486	2021 Chev Silverado 2500 4x4 S/N 1GC5YLE76MF190850	ME/JR/EM						
#16	10384	10910	526	2023 Chev Silverado 2500 S/N 1GC5YLE71PF163740	RB						
#17	38804	39246	442	2019 International CV515 S/N 1HTKTSWMXKH185302	RM						
#18	18689	18834	145	2017 International 4300 SBA S/N 1HTMMMMNXHH693274	ME/JR/EM						
#19	16188	16718	530	2022 Chev Silverado 1500 S/N 1GCPDBEK9NZ545268	EL						
#20	31604	31941	337	2016 International 4300 S/N 3HAMMMMRXGL135307	CH/JS/DC/JY						
#21	12395	12598	203	2022 International HV507 S/N 3HAEGTAT9NL682023	AD/KS/LM/BS						
#22	35560	35632	72	2015 International 7500 SBA 6x4 S/N 1HTWNAZT9FH036328	JA/BS/CD						
#23	73250	76860	3610	2019 Chevy Silverado 150 S/N 2GCVKNEC9K1147795	RC/KC						
#24	40637	41156	519	2016 Ford F250 Super S/N 1FTBF2B6XGEC57622	DG/JK/JB/TC						
#25	12970	13098	128	2019 Toyota Sienna S/N 5TDKZ3DC7KS007130	OFFICE						
#26	43205	44312	1107	2019 Chevy Silverado 1/2 ton S/N 2GCVKNEC0K1146678	DH						
#27	26774	26802	28	2018 International 7500 SBA 6X4 S/N 3HAWNTAT5JL591156	KS						
#28	30304	30768	464	2019 Ford F250 3/4T Pickup S/N 1FTBF2B63KEC12031	BL						
#29	13087	14016	929	2022 Ford Explorer S/N 1FMSK8DHXNGB79241	RB						
#30	156313	156385	72	2007 International 4400 S/N 1HSMKAAN67H485565	AD/KS/LM/BS						
#31	31869	32064	195	2018 International 7400 S/N 3HAWDTAR4JL347358	DG/JK/JB/TC						
#32	10625	11152	527	2023 Chev Silverado 2500 S/N 1GC5YLE7ZPF163459	JA/BS/CD						
#33	22830	23328	498	2020 Ford F-150 S/N 1FTFX1E59LKE80869	RC/KC						
#34	4572	4762	190	2023 Transit 150 Cargo S/N 1FTYE1C87PKB24311	ES						
#35	6578	6917	339	2023 GMC Sierra 1500 S/N 1GTRUAED3PZ303907	CD						
#36	1194	1227	33	2024 Chev Silverado 1500 S/N 1GCRDAEKXRZ155496	NR/MD/DB						
1075362		1090651		15289							
REGULAR GAS TANK		PRESENT READING	179.5	TOTAL GALS	0		TICKETS	0		VARIANCE	0.00
		PREVIOUS READING	179.5								
DIESEL PUMP METER		PRESENT READING	5674.1	TOTAL GALS	232.4		TICKETS	232.4		VARIANCE	0.00
		PREVIOUS READING	5441.7								

ROLLA MUNICIPAL UTILITIES  
Rolla Board of Public Works Agenda

MANAGER: Gwen Cresswell

ACTION REQUESTED: None

ITEM/SUBJECT: Audit and Cash Position Update

BUDGET APPROPRIATION:

DATE: 02/26/2025

\*\*\*\*\*

COMMENTARY:

**Audit**

As you remember, we switched operating systems to Edmunds in FY2024. Unfortunately, certain settings made by Edmunds were not initially configured correctly, now leading to problems with our FY2024 audit. Specifically, some of our revenue accounts were set up under cash accounting while others were set up under accrual accounting. As we operate on an accrual accounting basis, this inconsistency has caused discrepancies which we discovered after we began closing out FY2024.

Additionally, we have incurred expenses for FY2025 that are incorrectly reporting back to FY2024. The software company is currently working on resolving these settings and rectifying our records. Once these corrections are complete, the auditor will be able to proceed with the audit.

**Cash Position**

Earlier this year, I reported we moved \$1.5 million out of reserves to cover expenses. We have used those funds and will likely need to transfer an additional \$1-1.5 million out of reserves in the coming weeks. The primary reason for the use of excess cash has been capital expenses. A few years ago, we ordered a substantial number of transformers and other costly equipment due to concerns about wait times post-COVID. That equipment is now arriving, leading to an increase in our Capital Assets and a decrease in our Cash.

IV.A.3

# ROLLA MUNICIPAL UTILITIES

## Rolla Board of Public Works Agenda

MANAGER: Jason Grunloh

ACTION REQUESTED: None

ITEM/SUBJECT: Customer Service Survey, Peak Alerts

BUDGET APPROPRIATION: None

DATE: 02-26-2025

\*\*\*\*\*

### COMMENTARY:

1. During the month of March, we will be conducting a customer service survey. Customers will be able to access the survey from our website, Facebook or a QR code in the newsletter. The survey only takes about 5 minutes and covers the following topics:
  1. Communicating with customers,
  2. Providing good service and value for the cost of electricity,
  3. Restoring power after an outage in a reasonable amount of time,
  4. Providing consistent and reliable electric service to customers,
  5. Offering innovative programs and services,
  6. Overall satisfaction with the utility,
  7. Satisfaction with customer service,
  8. Satisfaction with field service representatives.

The survey will be conducted from March 1 thru April 15. We look forward to receiving feedback from our customers.

2. Due to the cold temperatures across the state, we issued three Peak Alerts last week on Wednesday, Thursday, and Friday. I expect to receive an update from MPUA on the 26th to determine if this led to a new winter peak for the year.

IV.B.





**Business Office**  
P.O. Box 767  
102 West Ninth Street  
Rolla, Missouri 65402-0767  
(573) 364-1572  
Fax: (573) 364-1540  
www.rollamunicipalutilities.org

**DATE:** February 14, 2025  
**TO:** Tom Coots, City Planner, City of Rolla  
**cc:** Rodney Bourne, General Manager; Dale Brown, Engineer I; Megan Saylor, Admin Assistant, File  
**FROM:** Chad Davis, Engineering Manager  
**SUBJECT:** February 4, 2025 DRC Agenda

---

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**1. SUB25-01: Final Plat of The Highlands, Phase 1**

- It is RMU's understanding that the easements noted on the Plat as "Electric Esmt." (the width noted varies) are easements that will be (or have been) granted to the specific owner of those electric facilities. If granted as such, then those easements would not be for use by owners of other utilities as is the case with a utility easement. In particular:
  - o There needs to be a utility easement parallel to the west side of Highway 72 from Heatherfield Drive north to Osage Drive so that the water main to be installed will be in an easement with rights for a system to be installed by the Developer to become part of the RMU water distribution system. There are presumably other utilities that will also be installed in this corridor for which a utility easement will presumably be important.
  - o On the west side of the Parcel A there should be a utility easement provided from Osage Drive south to Palmer Court east of the east property line of Lots 1D and 2D.
- Clarification should be provided of the area indicated as an easement between lot 585C and the Highway 72 to understand if utilities can also be installed in this area under the terms of a utility easement. RMU anticipates providing electric service to the site utilizing new infrastructure with new facilities from the east side of Highway 72 that to be installed on the south side of Heatherfield Drive. Presumably others utilities will also utilize a similar route.
- Sidewalk Easements: The plat indicates a 2 feet wide sidewalk easement parallel to the street in various locations. Final location of all the utilities to be installed may not require use of the space indicated as a sidewalk easement but since all the utilities to be placed parallel to streets will be outside the pavement, and presumably in the utility easement outside the right-of-way, the space for such may become very tight and this space may become very important. It would be helpful to understand the intended use of the 2 feet wide sidewalk easement to know if it may impact space available for utilities and if this is overlapping, or in addition to, the adjacent utility easement. Since the infrastructure plans indicate the sidewalks are to be installed in the right-of-way it is unclear if this proposed easement may or may not impact the installation of utility infrastructure.

**2. Discussion: Potential locations for city-initiated vacations of ROW**

- Alley north of 18<sup>th</sup> Street between Elm Street and Oak Street: RMU has infrastructure in place in this alley so any action to vacate this alley should include retention of a utility easement for the full area of the vacated ROW.
- Crinoidal Court: RMU has infrastructure in place in Crinoidal Court so any action to vacate Crinoidal Court should include retention of a utility easement for the full area of the vacated ROW.

IV. C.1.a.

**AGENDA**  
**DEVELOPMENT REVIEW COMMITTEE**

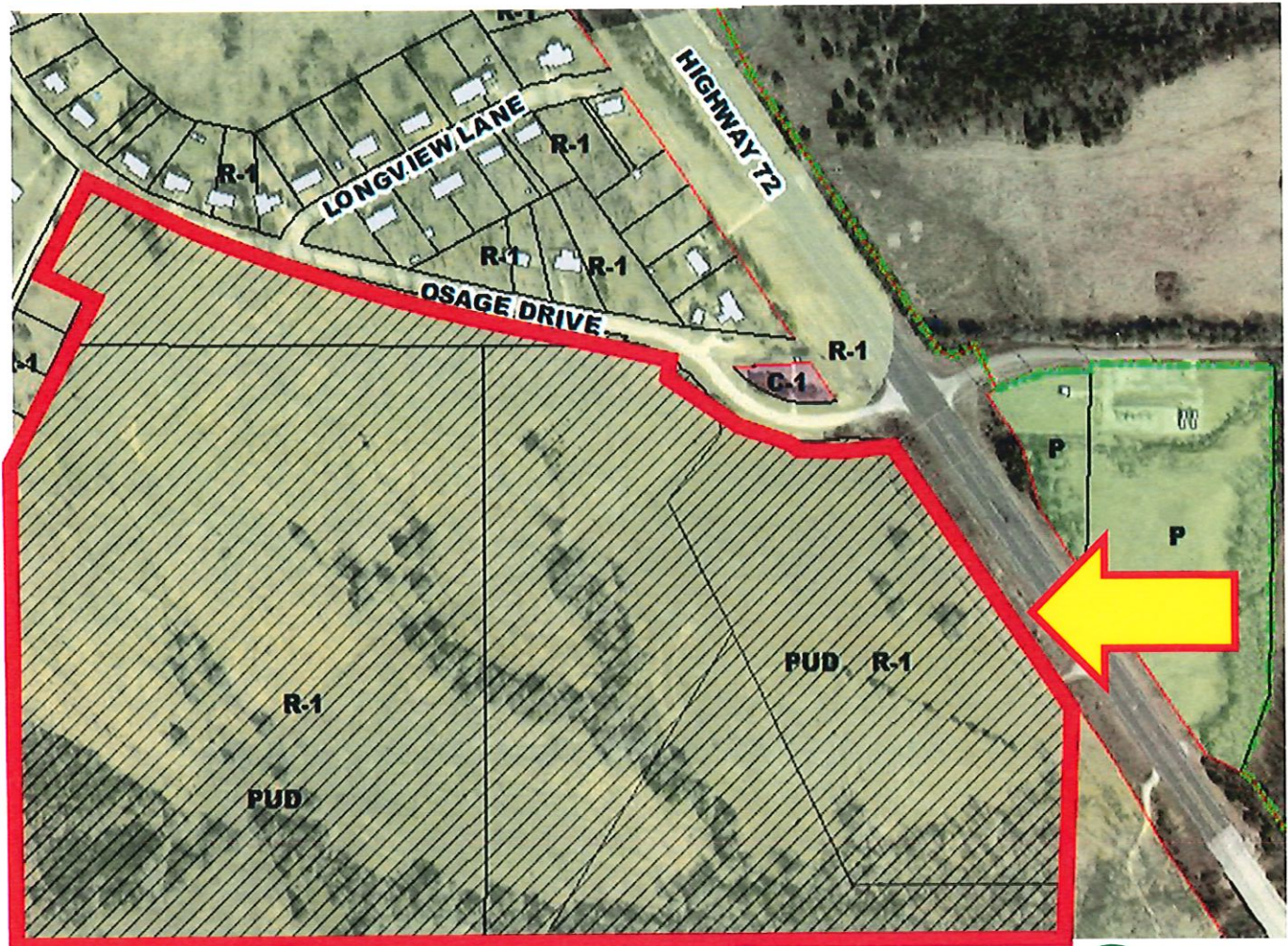
**EVENT:** Development Review Committee Meeting  
**LOCATION:** Rolla City Hall – 901 North Elm Street Rolla, MO 65401  
**ROOM:** 3<sup>rd</sup> Floor Conference Room  
**DAY:** Tuesday, February 4, 2025  
**TIME:** 1:30 PM

**NEW BUSINESS:**

1. **SUB25-01:** Final Plat of The Highlands, Phase 1
2. **Discussion:** Potential locations for city-initiated vacations of ROW

**NEXT MEETING DATE:** February 18, 2025





**Project Information:**

Case No: SUB25-01  
 Location: Hwy 72/Osage Dr  
 Applicant: Rolla Land Strategy, LLC  
 (McBride Homes)  
 Request:  
 Final Plat to create 87 residential lots



**Public Hearings:**

Planning and Zoning  
 Commission  
**March 11, 2025**  
**5:30 PM**  
 City Hall: 1<sup>st</sup> Floor  
  
 City Council  
**March 17, 2025**  
**6:30 PM**  
 City Hall: 1<sup>st</sup> Floor



**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org  
  
 (573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday





**Who and What is the Planning and Zoning Commission?**

The Planning and Zoning Commission is an appointed group of citizens from Rolla who are charged with hearing and deciding land use applications, such as zoning and subdivisions. The Commission takes testimony and makes a recommendation to the City Council.

**What is a Final Plat?**

A Final Plat is a document which is recorded to subdivide a property into lots. Rolla requires that Final Plats be reviewed by the Planning and Zoning Commission and City Council. Certain Final Plats also require opportunity for public input.

**Why am I being notified?**

The notice is provided to inform the neighborhood of upcoming development and allow opportunity to review and comment on the planned layout.

**How Will This Impact My Property?**

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

**What If I Have Concerns About the Proposal?**

If you have any concerns or comments, please try to attend the meeting. You may learn details about the project at the meeting. You will be given an opportunity to ask questions or make comments.

You do have the right to gather signatures for a petition. If a petition is received by 30% of the land owners (by land area) within 185 feet of the subject property, such request would require approval of 2/3 of the City Councilors. Please contact the Community Development Office for a property owner list.

**What If I Cannot Attend the Meeting?**

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

**What If I Have More Questions?**

Please contact the Community Development Office if you have any additional questions.

**LEGAL DESCRIPTION**

A tract of land being part of the South Half of Lot 1 of the Southwest Quarter, and part of the Southwest Quarter of the Southeast Quarter, all being in Section 18, and being part of the North Half of Lot 1 of the Northwest Quarter, part of the South Half of Lot 1 of the Northwest Quarter, part of the North Half of Lot 2 of the Northwest Quarter, part of the South Half of Lot 2 of the Northwest Quarter, and part of the Northwest Quarter of the Northeast Quarter and part of the Southwest Quarter of the Northeast Quarter, all being in Section 19, Township 37 North, Range 7 West of the Fifth Principal Meridian, City of Rolla, Phelps County, Missouri and being more particularly described as follows:

Beginning at a found iron rod with cap (Mueller LS-2238) at the southeast corner of Lot 54 of Country Ridge Amended Subdivision, as recorded in Survey Cabinet D, Page 114 of the Phelps County, Missouri Recorder's Office, said corner being on the North Line of the South Half of Lot 2 of the Northwest Quarter of the abovementioned Section 19; thence leaving said corner along the east line of said Country Ridge Amended Subdivision the following courses and distances: North 11°29'01" East, 82.78 feet to a found iron rod with cap (Mueller LS-2238) at the northeast corner of said Lot 54; thence North 28°57'37" East, 243.44 feet to a point; thence North 25°01'49" East, 106.23 feet to a found iron rod; thence North 17°33'47" East, 454.62 feet to a found iron rod at the northeast corner of Lot 60; thence North 41°41'24" East, 239.54 feet to a found iron rod at the northeast corner of Lot 62; thence North 32°22'45" East, 50.10 feet to a found iron rod at the southeast corner of Lot 63; thence North 25°40'37" East, 441.53 feet to a found iron rod at the northeast corner of Lot 66; thence along the north line of said Lot 66, North 64°19'23" West, 134.78 feet to the northernmost corner of said Lot 66, said corner also being on the east right-of-way line of Country Ridge (50' wide) Road, as shown on the abovementioned plat of Country Ridge Amended Subdivision, where a found iron rod bears South 70°43'23" East, 0.19 feet; thence leaving said corner along said east right-of-way line, North 28°38'37" East, 223.12 feet to the south right-of-way line of Osage (variable width) Drive, where a found iron rod bears, South 88°29'34" West, 0.34 feet; thence leaving said east right-of-way line along said south right-of-way line the following courses, distances and curves: South 57°05'50" East, 165.96 feet to a point; thence South 74°36'01" East, 700.00 feet to a point; thence South 78°19'21" East, 512.27 feet to a point; thence South 10°59'58" West, 15.03 feet to a point; thence South 79°00'02" East, 21.53 feet to the beginning of a curve concave southwesterly, said curve has a radius of 241.48 feet; thence southeasterly along said curve through a central angle of 41°24'45" an arc distance of 174.54 feet to a point of reverse curvature, said curve is concave northerly and has a radius of 331.48 feet; thence easterly along said curve through a central angle of 66°31'36" an arc distance of 384.88 feet to a point on the west right-of-way line of State Route 72 (aka Highway 72) at centerline station 166+94.30 202.18 feet right; thence leaving said south right-of-way line of Osage Drive along the west right-of-way line of said State Route 72, South 86°11'46" East, 39.23 feet to a point at centerline station 167+18.41 right, 171.23 feet, said point being on the old west right-of-way line of State Route 72; thence along said old west right-of-way line, South 34°06'49" East, 910.30 feet to a point at centerline station 176+28.71 right, 171.23 feet; thence leaving said old west right-of-way line of State Route 72, South 03°23'19" West, 1,692.28 feet to a found iron rod, where an iron rod with cap (PLS 2008000715) at the East Quarter Corner of Section 19, 137N, R7W, 5TH PM was found and which bears South 00°51'48" West 12.73 feet and South 89°08'12" East 1418.60 feet; thence leaving said point, North 88°18'09" West, 1,951.65 feet to a found iron rod; thence North 02°20'00" East, 939.62 feet to a found iron rod; thence South 86°51'32" West, 695.74 feet to a found iron rod; thence North 02°08'30" East, 387.89 feet to a found iron rod at the Northeast Corner of the South Half of Lot 2, Northwest Quarter, Section 19, said corner being the northeast corner of property now or formerly owned by Jordan + Jordan Designs, LLC, as recorded in Document No. 2022-2079 of said Recorder's Office; thence leaving said corner along the north line of said Jordan + Jordan Design LLC, North 88°25'21" West, 359.39 feet to the Point of Beginning and contains 6,327,788 square feet or 145.2660 acres, more or less, according to a property boundary survey performed by The Sterling Company during the month of April, 2024.

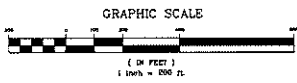






# THE HIGHLANDS PHASE ONE

## SITE OVERVIEW & SHEET INDEX

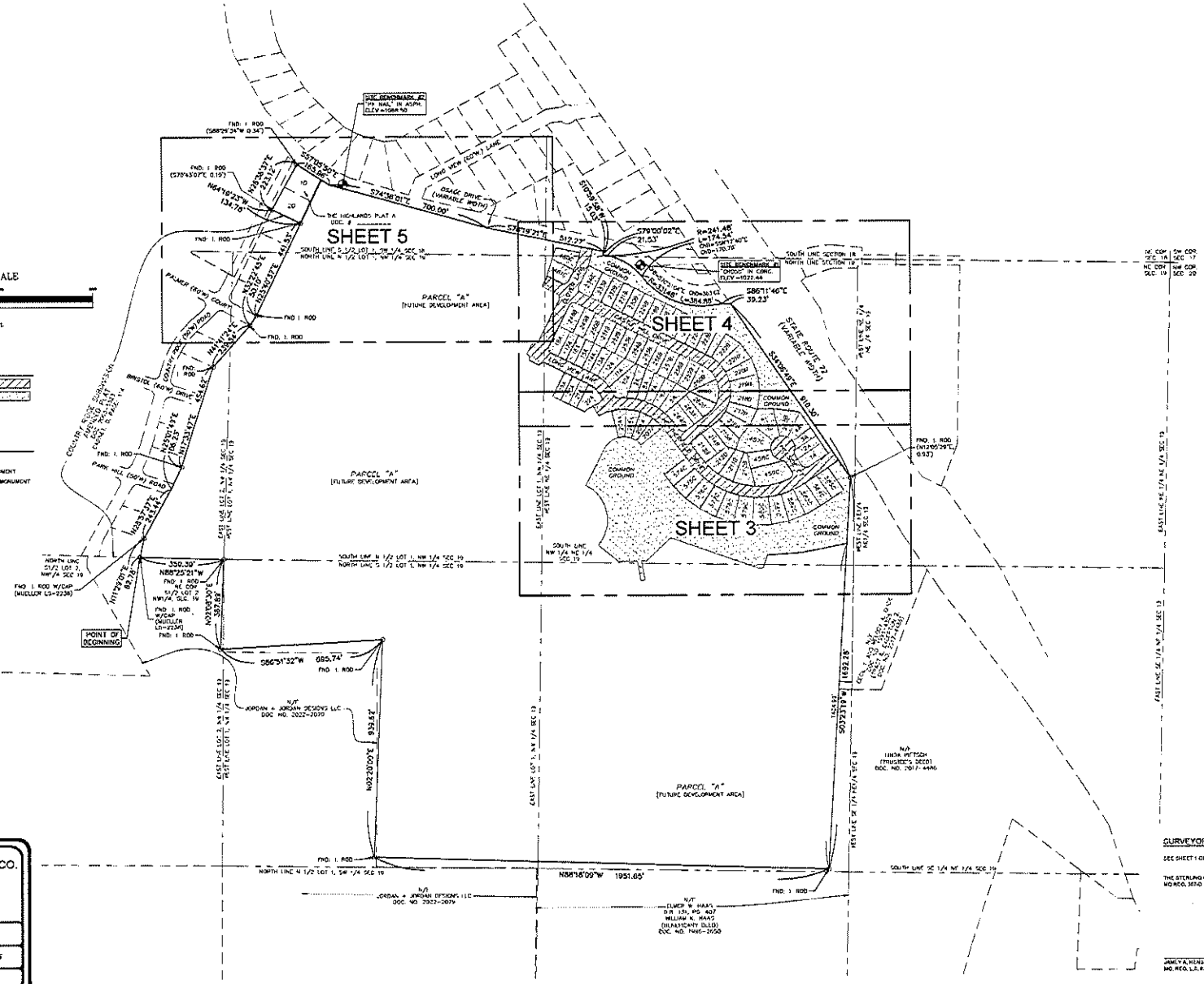


**HATCHING LEGEND**

- PUBLIC RIGHT-OF-WAY
- PHASE ONE AREA

**SYMBOL LEGEND**

- BENCHMARK
- FOUND PERMANENT MONUMENT
- FOUND SEMI-PERMANENT MONUMENT
- FOUND DISCREPANT



1/4 COR. SEC. 14, T. 14 N., R. 10 W.  
 NW COR. SEC. 17, T. 14 N., R. 10 W.  
 SW COR. SEC. 14, T. 14 N., R. 10 W.

EAST LINE 1/4 N. 1/4 SEC. 13  
 EAST LINE 1/4 N. 1/4 SEC. 13  
 EAST LINE 1/4 N. 1/4 SEC. 13

**CURVE DATA CERTIFICATE**  
 SEE SHEET 1 OF 5 FOR CERTIFICATION.  
 THE SITTING COMPANY  
 MOBILE, ALA.

JAMIE A. HENSON, P.L.S., VICE PRESIDENT DATE  
 MO. REG. L.S. #20757983  
**SHEET 2 OF 5**

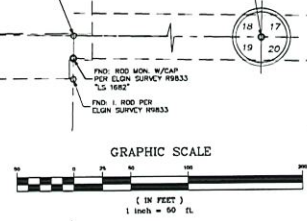
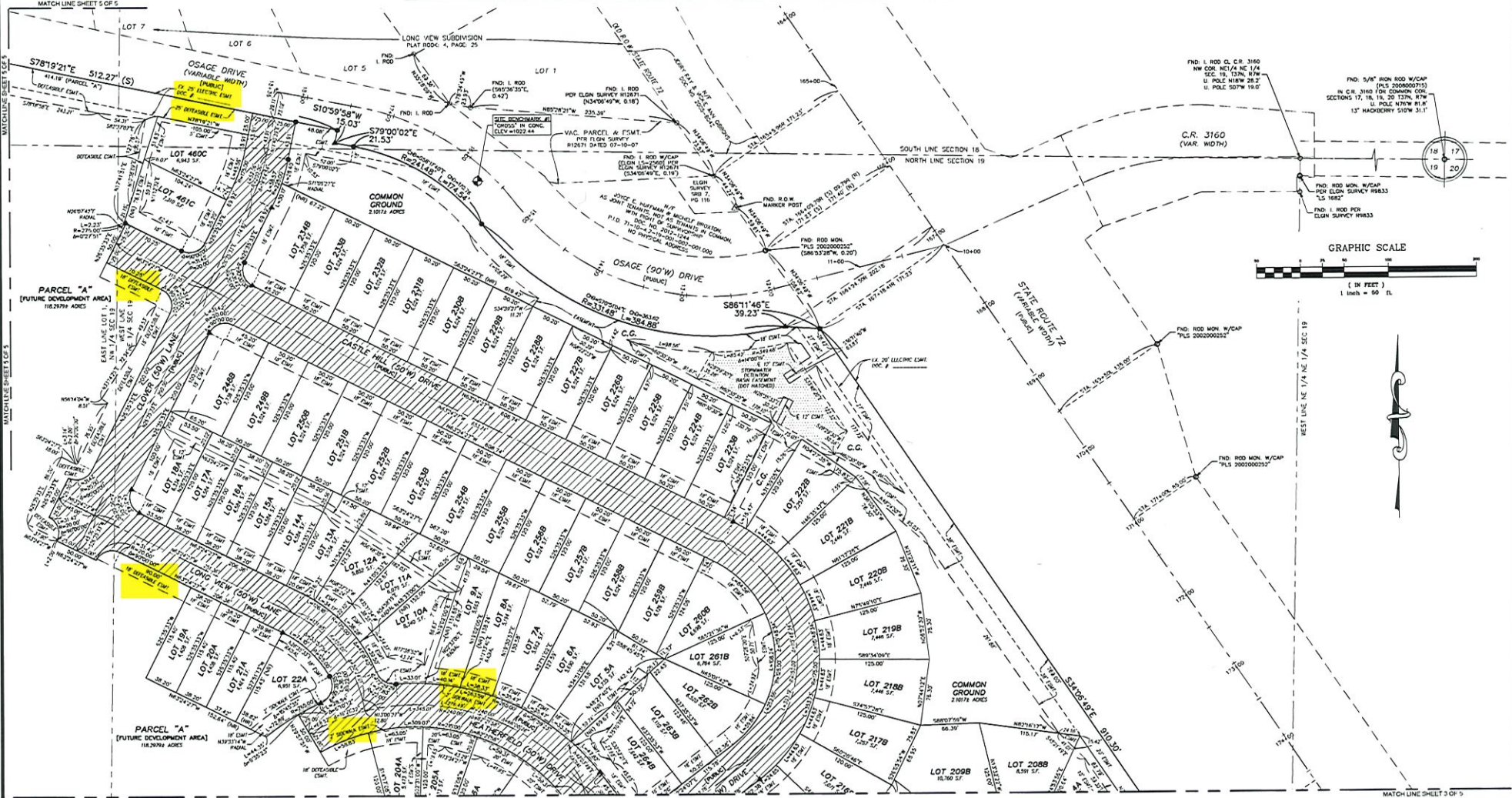
**THE STERLING CO.**  
**ENGINEERS & SURVEYORS**  
 5055 New Daingerfield Road  
 St. Louis, Missouri 63129  
 Ph. 314-487-0440 Fax 314-487-8544  
 www.sterling-engineers.com

DRAWN BY:	GFS	MSD P# - N/A
CHECKED BY:	JAH	DATE: JAN. 28, 2025
JOB NO.:	24-03-063	THE HIGHLANDS PHASE ONE



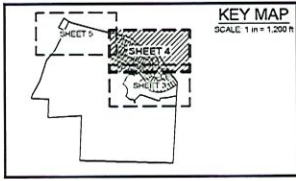


# THE HIGHLANDS PHASE ONE



**THE STERLING CO.**  
**ENGINEERS & SURVEYORS**  
 5052 New Baumgartner Road  
 St. Louis, Missouri 63129  
 Ph. 314-687-0440 Fax 314-687-8944  
 www.sterling-eng-srv.com

DRAWN BY:	GFS	MSD P# - N/A
CHECKED BY:	JAH	DATE: JAN. 28, 2025
JOB NO.:	24-03-063	THE HIGHLANDS PHASE ONE



**ABBREVIATION LEGEND**

BL.	•	ROCK
BLG.	•	BUILDING
C.G.	•	COMMON GROUND
C.M.	•	COMMON MONUMENT
CND	•	CHORD DISTANCE
D.B.	•	DEED BOOK
DRAIN.	•	DRAINAGE
EASEM.	•	EASEMENT
FIND.	•	FOUND
INF.	•	NON-ADJACENT
INT.	•	INTERSECTION
P.O.B.	•	POINT OF BEGINNING
P.O.C.	•	POINT OF COMMENCEMENT
P.R.M.E.	•	PRIVATE ROADWAY MAINTENANCE EASEMENT
P.R.E.	•	PRIVATE EASEMENT
P.W.	•	PAVEMENT
R.	•	RECORD

**ABBREVIATION LEGEND**

R.O.W.	•	RIGHT-OF-WAY
SD.	•	SURVEYED
S.D.T.	•	SHORT DISTANCE TRIANGLE
S.F.	•	SQUARE FEET
T.S.C.L.	•	TEMPORARY SLOPE AND CONSTRUCTION LICENSE
W	•	WIDTH

**SYMBOL LEGEND**

▲	•	SET PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS PER 112' I.R.D. W/ ALUMINUM CAP.
●	•	SET SEMI-PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS, 112' I.R.D. W/ PLASTIC CAP OR CUT CROSS.
○	•	SET PERMANENT MONUMENT IN PREVIOUS PLAT.
◊	•	SET SEMI-PERMANENT MONUMENT IN PREVIOUS PLAT.
□	•	FOUND PERMANENT MONUMENT
◇	•	FOUND SEMI-PERMANENT MONUMENT
+	•	FOUND CROSS
⊕	•	FOUND ANCHOR
⊙	•	BENCHMARK
⊙	•	ADDRESS

**HATCHING LEGEND**

▨	•	PUBLIC RIGHTS-OF-WAY
▩	•	DETECTION BASIN
▧	•	PUMP STATION EASEMENT

**SURVEYOR'S CERTIFICATE**  
 SEE SHEET 1 OF 5 FOR CERTIFICATION.  
 THE STERLING COMPANY  
 MO REG. 3870

JANEY A. HENDERSON, P.L.L.C., VICE PRESIDENT  
 MO. REG. L.S. 4091791793

DATE: \_\_\_\_\_  
 SHEET 4 OF 5







**Business Office**  
P.O. Box 767  
102 West Ninth Street  
Rolla, Missouri 65402-0767  
(573) 364-1572  
Fax: (573) 364-1540  
[www.rollamunicipalutilities.org](http://www.rollamunicipalutilities.org)

**DATE:** February 21, 2025  
**TO:** Tom Coots, City Planner, City of Rolla  
**cc:** Rodney Bourne, General Manager; Chad Davis, Engineering Manager; Megan Saylor,  
Admin Assistant, File  
**FROM:** Dale Brown, Engineer 1  
**SUBJECT:** February 20, 2025 DRC Agenda

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**1. SUB25-01:** Final Plat of The Highlands, Phase 1

RMU has the following comment(s) relative to this agenda item.

There are still issues outstanding concerning utility easements for this project. Once RMU has received confirmation that utility easements in the appropriate locations and of adequate areas to support the installation, with required separation distances, of water, electric, sewer, telecommunications, and other necessary utility infrastructure, granted to the appropriate Utility Owners, will be included in the final plat, RMU will approve of the plan.

**2. VAC25-02:** Vacation of utility easement at 1527 St. Maria's Street

RMU is neutral to this agenda item.

IV.C.1.a

**AGENDA**  
**DEVELOPMENT REVIEW COMMITTEE**

**EVENT:** Development Review Committee Meeting  
**LOCATION:** Rolla City Hall – 901 North Elm Street Rolla, MO 65401  
**ROOM:** 3<sup>rd</sup> Floor Conference Room  
**DAY:** Tuesday, February 18, 2025  
**TIME:** 1:30 PM

**NEW BUSINESS:**

1. **SUB25-01:** Final Plat of The Highlands, Phase 1
2. **VAC25-02:** Vacation of utility easement at 1527 St. Maria's Street

**NEXT MEETING DATE:** March 4, 2025



Pd ce

# City of ROLLA



## COMMUNITY DEVELOPMENT

901 North Elm St  
P.O. Box 979  
Rolla, MO 65402  
Fax: 573-426-6978

573-364-5333

www.rollacity.org/comdev

### SUBDIVISION APPLICATION

#### Contact Information:

Property Owner:

Rolla Land Strategy, LLC

Name(s)

Jeremy Roth, Christian Miller

Mailing Address

17415 North Outer 40 Road

City, State, Zip

Chesterfield, MO 63005

Phone

314 682 9604

Email

cmiller@elitedevservices.com

Agent/Applicant (if Different Than Property Owner):

Name

Mailing Address

City, State, Zip

Phone

Email

#### Property/Request Information:

Request:  Sketch Plat  
 Preliminary Plat  
 Final Plat  
 Minor Subdivision (Admin.)  
 Lot Consol./Lot Line Adjust.  
 Vacation of ROW/easement

Property Address/Location

R-1 PUD

Property Zoning

0 87

Number of existing and new lots proposed

The Highlands Phase I

Name of Subdivision

#### APPLICATION CHECKLIST:

City Staff Verifies	<input checked="" type="checkbox"/>	Completed Application Form
	<input type="checkbox"/>	Agent Letter (if Applicable)
	<input checked="" type="checkbox"/>	Filing Fee - <sup>CAU</sup> \$500 (Preliminary/Final Plat); \$250 (Administrative Minor Subdivision); \$50 (Lot Consolidation/Lot Line Adjustment)
	<input checked="" type="checkbox"/>	Improvement Plans (Final Plats only; 1 paper copy and pdf version)
	<input checked="" type="checkbox"/>	<sup>Electronic</sup> Plat (3 paper copies and pdf version), Survey, or Vacation Exhibit (as applicable)
	<input type="checkbox"/>	Other Documents (as applicable)

#### OFFICE USE ONLY:

Case No: SUB 25-01

DRC Meeting Date: 2.4.25/2.18.25

PZ Hearing Date: 3.11.25

Submission Date: 1.31.25

Advertise By: 2.20.25

CC Hearing Dates: 3.17.25/4.7.25

UPDATED 10/2023

## INFORMATION:

A Major Subdivision includes the following steps:

1. A **Sketch Plat** and property owners meeting is required for any subdivision with more than 30 lots. A Sketch Plat is encouraged for all Major Subdivisions.
2. A **Preliminary Plat** includes the entire area to be platted, with phases and preliminary or conceptual information about layout, utilities, and grading.
3. A **Final Plat** is the final design of a subdivision or a phase of a development. Final grading plans and utility plans are included in the review.
4. More information about the process and requirements may be found in Section 42.500

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**Minor Subdivisions** include the following requirements:

1. A minor subdivision is an administrative process for subdivisions which create no more than five (5) additional lots; and all street, waterline, sewer line, or storm sewer infrastructure and easements needed for the proposed subdivision is found to be existing.
2. If any streets, utilities, or easements are found to be needed, the applicant may pursue a Final Plat application or may elect to construct needed infrastructure or dedicate easements prior to approval of the Minor Subdivision.

---

**Lot Consolidations and Lot Line Adjustments** include the following requirements:

1. A Lot Consolidation is an administrative process to combine two or more adjoining lots under common ownership into one lot to enable the interior lot lines to be disregarded for setbacks, bulk standards, etc. for the purposes of building permitting.
2. A Lot-Line Adjustment is an administrative process to move a lot line which does not result in any additional lots.
3. No street or utility extensions or dedications must be necessary for the lot combination or lot line adjustment.
4. For a lot consolidation, the prepared deeds must include the following language:

The intent of this instrument is to permanently combine the lots included in the legal description to allow them to be treated as one lot for the purposes of building permits and zoning. The lot(s) may not be separated unless approved by the City of Rolla.

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Vacation of rights-of-way or easements requests are considered by city staff. Vacations may be included with a subdivision application or considered separately. A decision by staff to not pursue vacation may be appealed to the Planning and Zoning Commission.

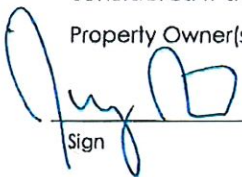
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### **Acknowledgement and Authorization:**

The owner(s) understand and agree that the application will be placed on hold until a complete application and all required items on the checklist are received. The owner(s) understand and agree to permitting employees of the City of Rolla to enter the subject property for purposes of posting a yard sign(s), retrieving the yard sign(s), taking photographs of the property/building(s), and investigating the property for pertinent information related to the request. Should ownership of the property change after the application is submitted, authorization is required from the new owner to continue with the review of the request, or the request will be withdrawn from consideration. The undersigned understands that a full refund may be issued if the request is withdrawn within three (3) business days after the application; a partial refund may be considered if the request is withdrawn prior to the hearing.

Property Owner(s):

Applicant/Agent (If Different From Owner)

  
Sign

Jeremy Roth 01/31/25  
Print (Authorized Agent)

Sign

Print

---

Sign

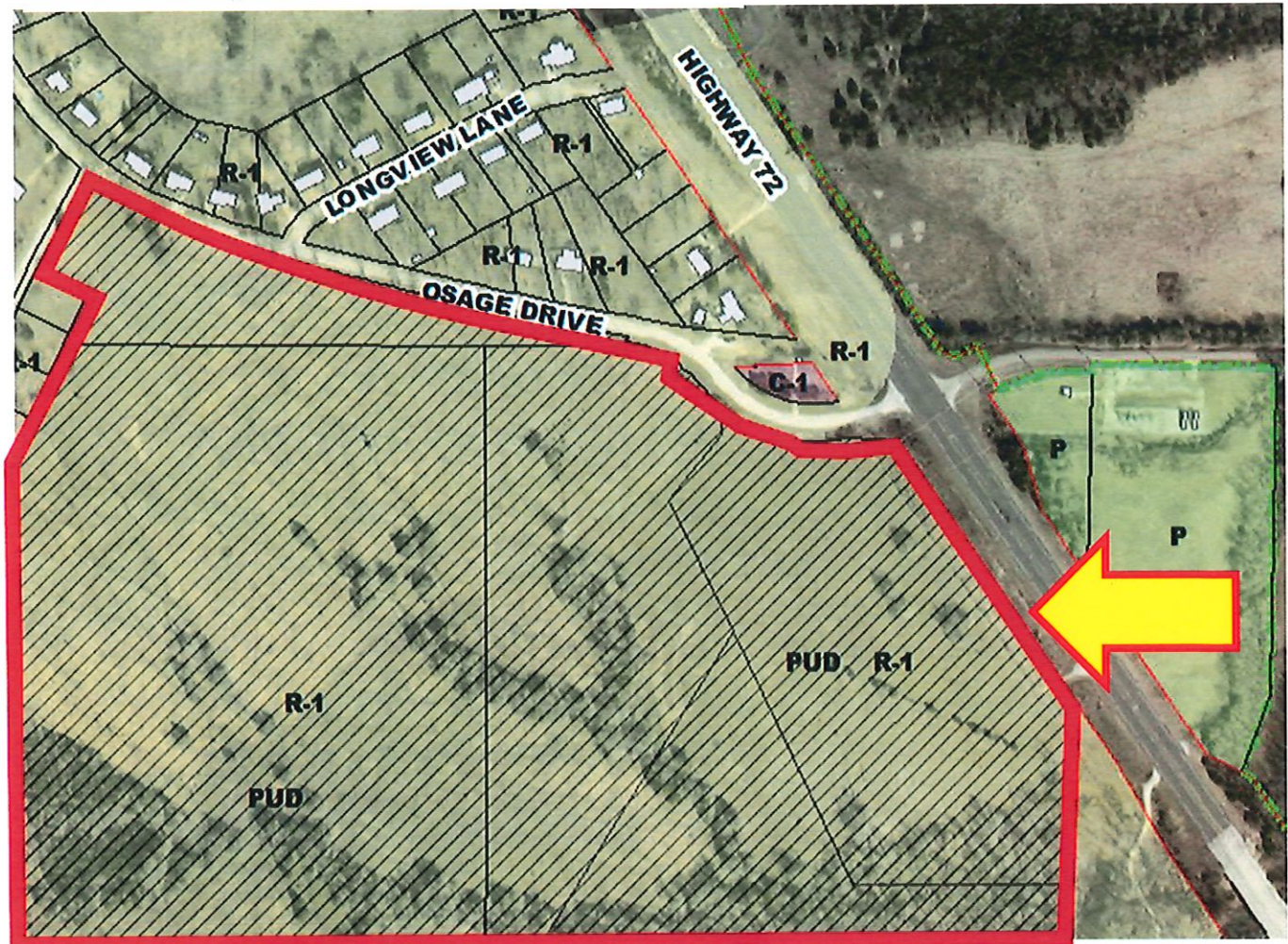
Print

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Sign

Print





**Project Information:**

Case No: SUB25-01  
 Location: Hwy 72/Osage Dr  
 Applicant: Rolla Land Strategy, LLC  
 (McBride Homes)  
 Request:  
 Final Plat to create 87 residential lots



**Public Hearings:**

Planning and Zoning  
 Commission  
**March 11, 2025**  
**5:30 PM**  
 City Hall: 1<sup>st</sup> Floor  
  
 City Council  
**March 17, 2025**  
**6:30 PM**  
 City Hall: 1<sup>st</sup> Floor



**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org  
  
 (573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday





# FREQUENTLY ASKED QUESTIONS

## Who and What is the Planning and Zoning Commission?

The Planning and Zoning Commission is an appointed group of citizens from Rolla who are charged with hearing and deciding land use applications, such as zoning and subdivisions. The Commission takes testimony and makes a recommendation to the City Council.

## What is a Final Plat?

A Final Plat is a document which is recorded to subdivide a property into lots. Rolla requires that Final Plats be reviewed by the Planning and Zoning Commission and City Council. Certain Final Plats also require opportunity for public input.

## Why am I being notified?

The notice is provided to inform the neighborhood of upcoming development and allow opportunity to review and comment on the planned layout.

## How Will This Impact My Property?

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

## What If I Have Concerns About the Proposal?

If you have any concerns or comments, please try to attend the meeting. You may learn details about the project at the meeting. You will be given an opportunity to ask questions or make comments.

You do have the right to gather signatures for a petition. If a petition is received by 30% of the land owners (by land area) within 185 feet of the subject property, such request would require approval of 2/3 of the City Councilors. Please contact the Community Development Office for a property owner list.

## What If I Cannot Attend the Meeting?

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

## What If I Have More Questions?

Please contact the Community Development Office if you have any additional questions.

## LEGAL DESCRIPTION

A tract of land being part of the South Half of Lot 1 of the Southwest Quarter, and part of the Southwest Quarter of the Southeast Quarter, all being in Section 18, and being part of the North Half of Lot 1 of the Northwest Quarter, part of the South Half of Lot 1 of the Northwest Quarter, part of the North Half of Lot 2 of the Northwest Quarter, part of the South Half of Lot 2 of the Northwest Quarter, and part of the Northwest Quarter of the Northeast Quarter and part of the Southwest Quarter of the Northeast Quarter, all being in Section 19, Township 37 North, Range 7 West of the Fifth Principal Meridian, City of Rolla, Phelps County, Missouri and being more particularly described as follows:

Beginning at a found iron rod with cap (Mueller LS-2238) at the southeast corner of Lot 54 of Country Ridge Amended Subdivision, as recorded in Survey Cabinet D, Page 114 of the Phelps County, Missouri Recorder's Office, said corner being on the North Line of the South Half of Lot 2 of the Northwest Quarter of the abovementioned Section 19; thence leaving said corner along the east line of said Country Ridge Amended Subdivision the following courses and distances: North 11°29'01" East, 82.78 feet to a found iron rod with cap (Mueller LS-2238) at the northeast corner of said Lot 54; thence North 28°57'37" East, 243.44 feet to a point; thence North 25°01'49" East, 106.23 feet to a found iron rod; thence North 17°33'47" East, 454.62 feet to a found iron rod at the northeast corner of Lot 60; thence North 41°41'24" East, 239.54 feet to a found iron rod at the northeast corner of Lot 62; thence North 32°22'45" East, 50.10 feet to a found iron rod at the southeast corner of Lot 63; thence North 25°40'37" East, 441.53 feet to a found iron rod at the northeast corner of Lot 66; thence along the north line of said Lot 66, North 64°19'23" West, 134.78 feet to the northernmost corner of said Lot 66, said corner also being on the east right-of-way line of Country Ridge (50' wide) Road, as shown on the abovementioned plat of Country Ridge Amended Subdivision, where a found iron rod bears South 70°43'23" East, 0.19 feet; thence leaving said corner along said east right-of-way line, North 28°38'37" East, 223.12 feet to the south right-of-way line of Osage (variable width) Drive, where a found iron rod bears, South 88°29'34" West, 0.34 feet; thence leaving said east right-of-way line along said south right-of-way line the following courses, distances and curves: South 57°05'50" East, 165.96 feet to a point; thence South 74°36'01" East, 700.00 feet to a point; thence South 78°19'21" East, 512.27 feet to a point; thence South 10°59'58" West, 15.03 feet to a point; thence South 79°00'02" East, 21.53 feet to the beginning of a curve concave southwesterly, said curve has a radius of 241.48 feet; thence southeasterly along said curve through a central angle of 41°24'45" an arc distance of 174.54 feet to a point of reverse curvature, said curve is concave northerly and has a radius of 331.48 feet; thence easterly along said curve through a central angle of 66°31'36" an arc distance of 384.88 feet to a point on the west right-of-way line of State Route 72 (aka Highway 72) at centerline station 166+94.30 202.18 feet right; thence leaving said south right-of-way line of Osage Drive along the west right-of-way line of said State Route 72, South 86°11'46" East, 39.23 feet to a point at centerline station 167+18.41 right, 171.23 feet, said point being on the old west right-of-way line of State Route 72; thence along said old west right-of-way line, South 34°06'49" East, 910.30 feet to a point at centerline station 176+28.71 right, 171.23 feet; thence leaving said old west right-of-way line of State Route 72, South 03°23'19" West, 1,692.28 feet to a found iron rod, where an iron rod with cap (PLS 2008000715) of the East Quarter Corner of Section 19, T37N, R7W, 5TH PM was found and which bears South 00°51'48" West 12.73 feet and South 89°08'12" East 1418.60 feet; thence leaving said point, North 88°18'09" West, 1,951.65 feet to a found iron rod; thence North 02°20'00" East, 939.62 feet to a found iron rod; thence South 86°51'32" West, 695.74 feet to a found iron rod; thence North 02°08'30" East, 387.89 feet to a found iron rod at the Northeast Corner of the South Half of Lot 2, Northwest Quarter, Section 19, said corner being the northeast corner of property now or formerly owned by Jordan + Jordan Designs, LLC, as recorded in Document No. 2022-2079 of said Recorder's Office; thence leaving said corner along the north line of said Jordan + Jordan Design LLC, North 88°25'21" West, 359.39 feet to the Point of Beginning and contains 6,327,788 square feet or 145,2660 acres, more or less, according to a properly boundary survey performed by The Sterling Company during the month of April, 2024.

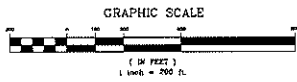






# THE HIGHLANDS PHASE ONE

## SITE OVERVIEW & SHEET INDEX

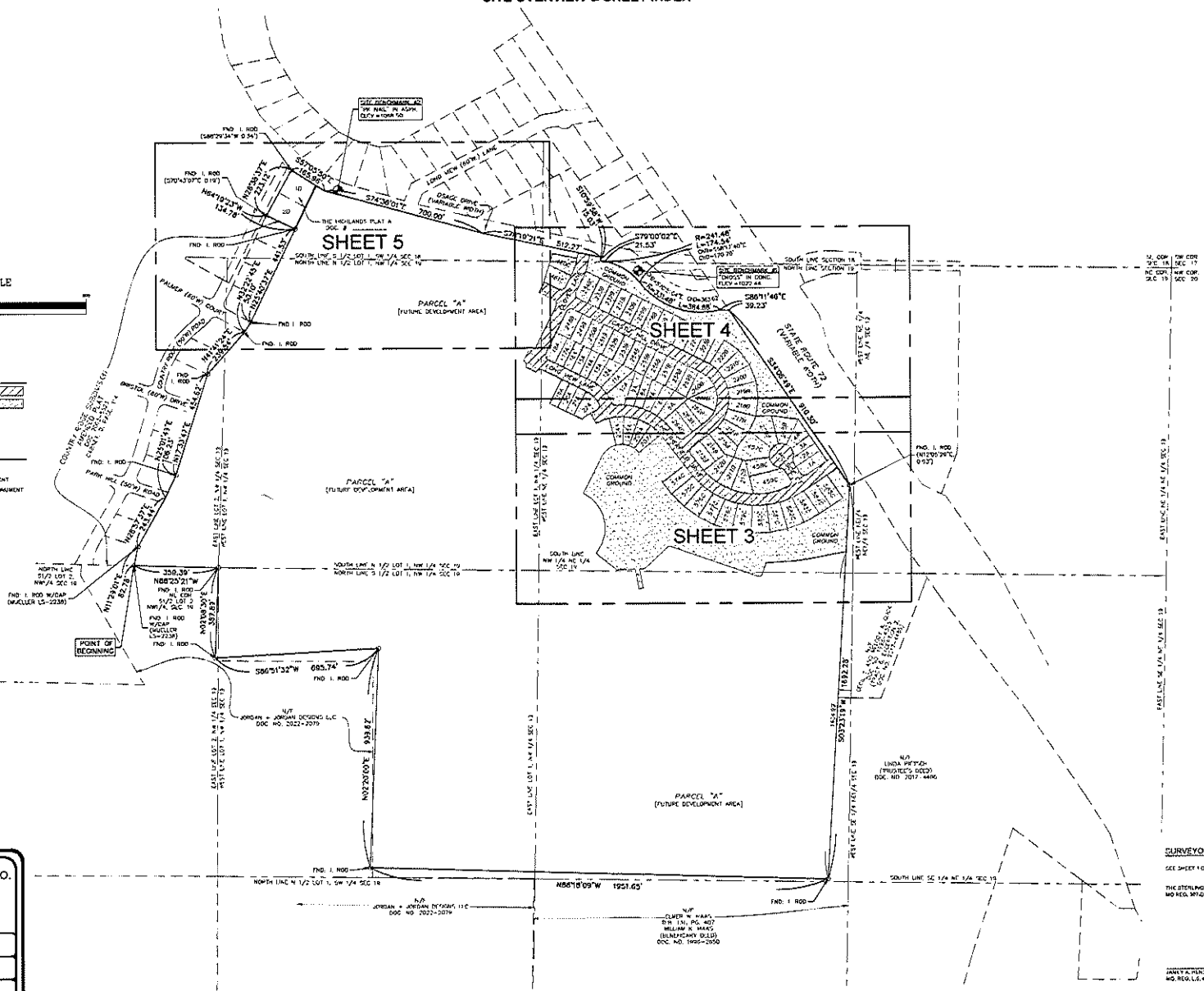


**HATCHING LEGEND:**

- PUBLIC RIGHT-OF-WAY
- PHASE ONE AREA

**SYMBOL LEGEND:**

- REINCHMARK
- FOUND PERMANENT MONUMENT
- FOUND COMPANIMENT MONUMENT
- FOUND BORN MONUMENT



**SURVEYOR'S CERTIFICATE:**  
SEE SHEET 1 OF 5 FOR CERTIFICATION.  
THE STERLING COMPANY  
NO REC. INFO.

**THE STERLING CO.**  
ENGINEERS & SURVEYORS  
3925 New Georgetown Road  
St. Louis, Missouri 63125  
Ph. 314-807-6640 Fax 314-807-6644  
www.sterling-engineers.com

DRAWN BY:	GFS	MSD P.H. - N/A
CHECKED BY:	JAH	DATE: JAN. 28, 2025
JOB NO.:	24-03-063	THE HIGHLANDS PHASE ONE

JAMES C. HUNSON, PLS., VICE PRESIDENT  
NO. REC. I.L. #598017963  
GAIL  
SHEET 2 OF 5

# THE HIGHLANDS PHASE ONE

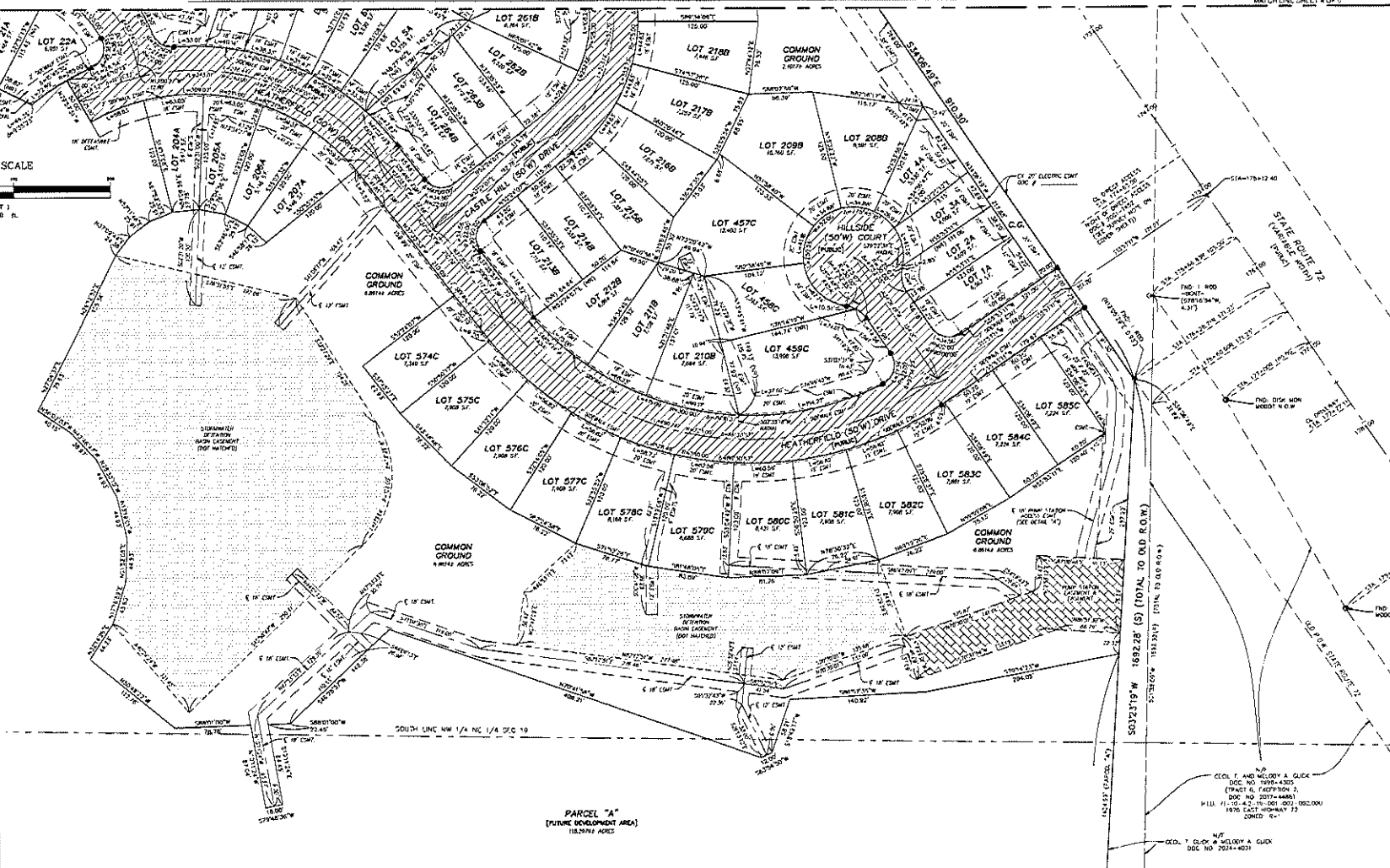
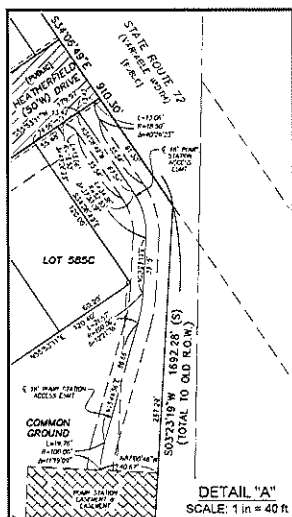
MATCH LINE SHEET 4 OF 6

MATCH LINE SHEET 4 OF 6

PARCEL "A"  
(FUTURE DEVELOPMENT AREA)  
118,291± ACRES

GRAPHIC SCALE

1" = 50 FT.  
1 inch = 50 ft.



**ABBREVIATION LEGEND**

BL	=	BOOK
BUILDING	=	BUILDING
CG	=	COMMON GROUND
CD	=	COMMON DRIVE
CD	=	CORNER DISTANCE
D	=	DEED BOOK
DR	=	DRAWING
CR	=	CASEY
FO	=	FOUND
FR	=	FORMERLY
MON	=	MONUMENT
PL	=	PLAT BOOK
PORT	=	PORT OF RECORD
PC	=	POINT OF COMMENCEMENT
P.M.E.	=	PRIVATE ROADWAY MAINTENANCE EASEMENT
P.S.E.	=	PRIVATE SEWERAGE EASEMENT
P	=	PRIVACY
R	=	RECORD

**ABBREVIATION LEGEND**

R.O.W.	=	RIGHT-OF-WAY
SD	=	SHORT DISTANCE
S.D.T.	=	SHORT DISTANCE TRIANGLE
S.F.	=	SQUARE FEET
T.S.C.	=	TRAILWAY SLOPE AND CONSTRUCTION LICENSE
W	=	WIDTH

**SYMBOL LEGEND**

▲	=	SET PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS (IRON OR ALUMINUM CAP)
●	=	SET PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS (1/2" IRON OR PLASTIC CAP OR CUT DRIVEN)
○	=	SET PERMANENT MONUMENT IN PREVIOUS PLAT
□	=	SET PERMANENT MONUMENT IN PREVIOUS PLAT
⊠	=	FOUND PERMANENT MONUMENT
+	=	FOUND COMPENSATION MONUMENT
+	=	FOUND CROSS
⊕	=	FOUND ANCHOR
⊙	=	BENCHMARK
Ⓧ	=	ADDRESS

**HATCHING LEGEND**

[Hatched Pattern]	=	PUBLIC RIGHT-OF-WAY
[Hatched Pattern]	=	DETENTION BASIN
[Hatched Pattern]	=	PUMP STATION EASEMENT

**SURVEYOR'S CERTIFICATE**

SEE SHEET 1 OF 4 FOR CERTIFICATION.

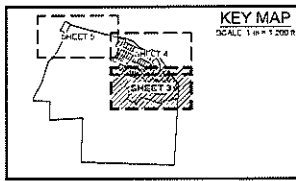
THE STERLING COMPANY  
MO REG. 10148

DATE: 01/28/2025

MO REG. 409181965

**THE STERLING COMPANY**  
ENGINEERS & SURVEYORS  
2292 New Daingerfield Road  
St. Louis, Missouri 63120  
Ph: 314.487.0440 Fax: 314.487.0244  
www.sterling-ens.com

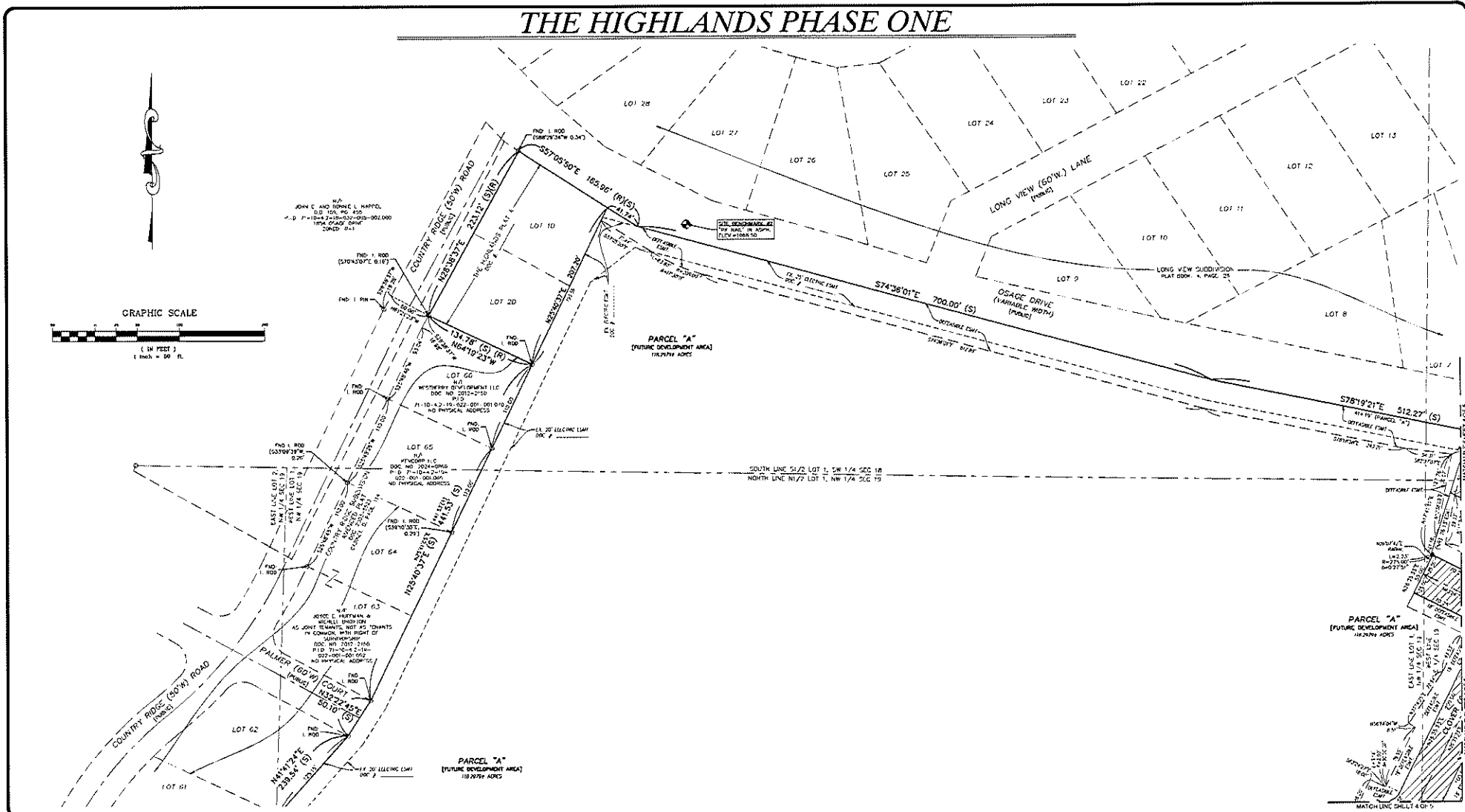
DRAWN BY:	CFS	MSD P# - N/A
CHECKED BY:	JAH	DATE: JAN. 28, 2025
JOB NO.:	24-03-063	THE HIGHLANDS PHASE ONE





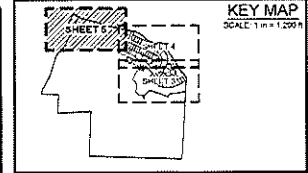


# THE HIGHLANDS PHASE ONE



**THE STERLING CO.**  
**ENGINEERS & SURVEYORS**  
 9055 New Stumparter Road  
 St. Louis, Missouri 63122  
 Ph. 314.687.0040 Fax 314.687.0044  
 www.sterling-eng-survey.com

DRAWN BY:	GFS	MSD PH - N/A
CHECKED BY:	JAH	DATE: JAN. 28, 2025
JOB NO.:	24-03-063	THE HIGHLANDS PHASE ONE



- ABBREVIATION LEGEND:**
- BL. = BOUND
  - BLDG. = BUILDING
  - C.O. = COMMON BOUND
  - CH. = CHORD BEARING
  - CH. = CHORD DISTANCE
  - S.B. = SEED BOOK
  - CRAN. = CRANING
  - EMPT. = EASEMENT
  - ENG. = ENGINE FORMERLY
  - INT. = INTERSECTION
  - IRI. = IRREGULAR
  - LEAT. = LEASE
  - P.D. = POINT OF BEGINNING
  - P.D. = POINT OF COMMENCEMENT
  - P.M. = PRIVATE ROADWAY MAINTENANCE EASEMENT
  - P.S. = PRIVATE SIDEWALK EASEMENT
  - PAY. = PAYMENT
  - RE. = RECORD

- ABBREVIATION LEGEND:**
- R.O.W. = RIGHT-OF-WAY
  - UB. = SURVEYED
  - S.D.T. = SHORT DISTANCE TRIANGLE
  - S.F. = SQUARE FEET
  - T.S.L. = TEMPORARY SLOPE AND CONSTRUCTION LICENSE
  - W. = WIDTH

- SYMBOL LEGEND:**
- ▲ = SET PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS (MAY BE SET IN ALUMINUM CAP)
  - = SET TEMP. PERMANENT MONUMENT IN ACCORDANCE WITH MISSOURI STANDARDS (MAY BE SET IN PLASTIC CAP OR CUT OFF)
  - = SET PERMANENT MONUMENT IN PREVIOUS PLAT.
  - = SET PERMANENT MONUMENT IN PREVIOUS PLAT.
  - = FOUND PERMANENT MONUMENT
  - ⊕ = FOUND DISCREPANT MONUMENT
  - ⊕ = FOUND CROSS
  - ⊕ = FOUND ANCHOR
  - ⊕ = BENCHMARK
  - ⊕ = ADDRESS

- MATCHING LEGEND:**
- Public Right-of-Way
  - Detention Basin
  - Pump Station Casement

**SURVEYOR'S CERTIFICATE:**  
 I, JERRY A. HENNING, being duly Licensed and qualified as a Professional Engineer and Surveyor, do hereby certify that the above is a true and correct copy of the original survey as shown to me by the client.



573-364-5333

www.rollacity.org/comdev

COMMUNITY DEVELOPMENT

901 North Elm St  
P.O. Box 979  
Rolla, MO 65402  
Fax: 573-426-6978

SUBDIVISION APPLICATION

**Contact Information:**

**Property Owner:**

Name(s) ST. MARIE'S WK. MIKE WOODMAN

Mailing Address 1703 N. BISHOP AVE

City, State, Zip ROLLA, MO. 65401

Phone 573 578-4050

Email MIKE@INV-ROL.COM

**Agent/Applicant (If Different Than Property Owner):**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Property/Request Information:**

**Request:** \_\_\_\_\_ Sketch Plat  
 \_\_\_\_\_ Preliminary Plat  
 \_\_\_\_\_ Final Plat  
 Minor Subdivision (Admin.)  
 \_\_\_\_\_ Lot Consol./Lot Line Adjust.  
 Vacation of ROW/easement

1587 ST. MARIE'S ST  
ST. MARIE'S ESTATE LOT 23

Property Address/Location \_\_\_\_\_

R-3

Property Zoning \_\_\_\_\_

Number of existing and new lots proposed \_\_\_\_\_

ST. MARIE'S

Name of Subdivision \_\_\_\_\_

APPLICATION CHECKLIST:

City Staff Verifies	<input checked="" type="checkbox"/>	Completed Application Form
	<input checked="" type="checkbox"/>	Agent Letter (If Applicable)
	<input checked="" type="checkbox"/>	Filing Fee - \$500 (Preliminary/Final Plat); \$250 (Administrative Minor Subdivision); \$50 (Lot Consolidation/Lot Line Adjustment)
	<input checked="" type="checkbox"/>	Improvement Plans (Final Plats only; 1 paper copy and pdf version)
	<input checked="" type="checkbox"/>	Plat (3 paper copies and pdf version), Survey, or Vacation Exhibit (as applicable)
	<input checked="" type="checkbox"/>	Other Documents (as applicable)

**OFFICE USE ONLY:**

Case No: VAC 25-02      DRC Meeting Date: 2.18.25      PZ Hearing Date: \_\_\_\_\_

Submission Date: 2.6.25      Advertise By: \_\_\_\_\_      CC Hearing Dates: 3.3.25/3.17.25









**Project Information:**

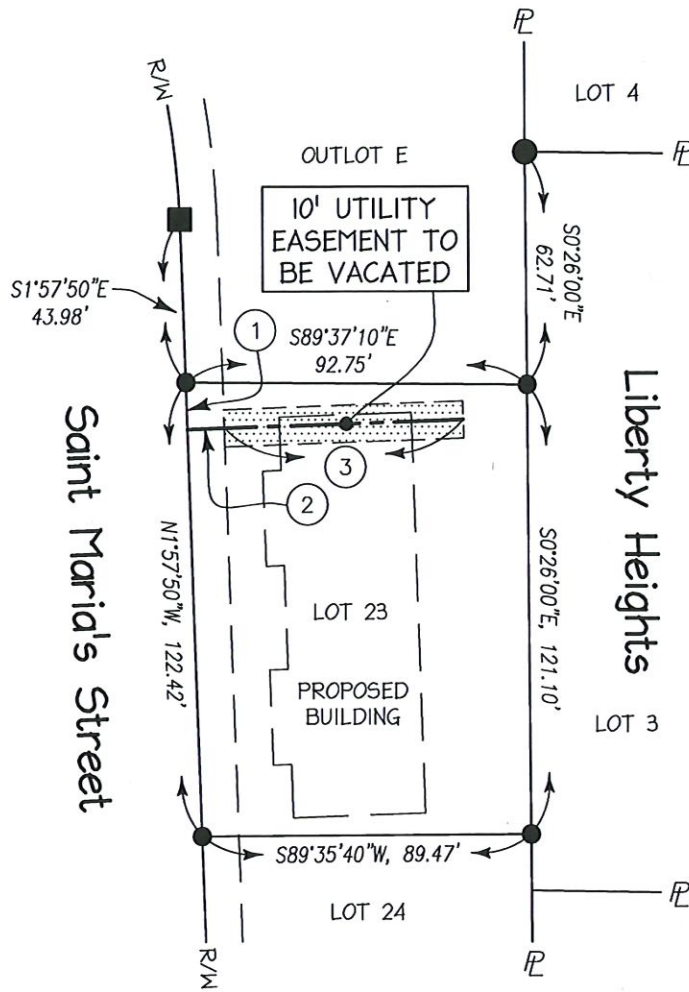
Case No: VAC25-02  
Location: 1527 Saint Maria's Street  
Applicant: Mike Woessner of Saint Maria's LLC  
Request:  
Vacation of utility easement



**For More Information Contact:**

Tom Coots, City Planner  
tcoots@rollacity.org

(573) 426-6974  
901 North Elm Street  
City Hall: 2<sup>nd</sup> Floor  
8:00 – 5:00 P.M.  
Monday - Friday



SCALE: 1"=50'

Legend

- FOUND PERMANENT MARKER
- FOUND 1/2" IRON ROD
- FOUND 5/8" IRON ROD

No.	Bearing	Distance
1	S1°57'50"E	12.67'
2	N88°02'10"E	10.00'
3	N88°02'10"E	65.00'

Exhibit "A"



CM Archer Group, P.C. dba:  
**ARCHER-ELGIN**  
 ENGINEERING | SURVEYING | ARCHITECTURE

Corporate Authority:  
 CM Archer Group, P.C.: E: 2003023612-D, LS: 2004017577-D, A-2016017179

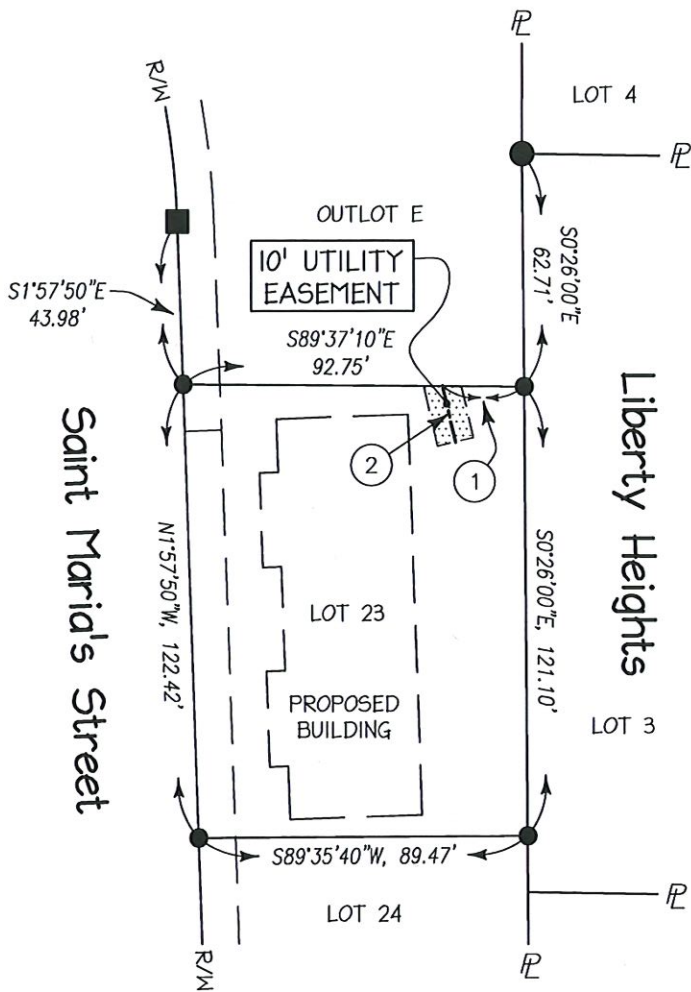
310 East 6th Street  
 Rolla, Missouri 65401  
 Phone: 573-364-6362  
 Fax: 573-364-4782  
 www.archer-elgin.com

Easement Vacation Exhibit

Utility Easement Vacation in  
 Lot 23, St. Maria's Tatandra  
 Rolla, Phelps County, Missouri

DATE:  
 Feb. 6, 2025  
 DESIGNED BY:  
 SFF  
 DRAWN BY:  
 MEP  
 PROJECT NO.:  
 J6075





SCALE: 1"=50'

Legend

- FOUND PERMANENT MARKER
- FOUND 1/2" IRON ROD
- FOUND 5/8" IRON ROD

No.	Bearing	Distance
1	N89°37'10"W	22.09'
2	S13°07'30"E	15.47'

Exhibit "A"



CM Archer Group, P.C. dba:

**ARCHER-ELGIN**  
ENGINEERING | SURVEYING | ARCHITECTURE

Corporate Authority:

CM Archer Group, P.C.: E: 2003023612-D, LS: 2004017577-D, A-2016017179

310 East 6th Street  
Rolla, Missouri 65401  
Phone: 573-364-6362  
Fax: 573-364-4782  
www.archer-elgin.com

Easement Exhibit

Utility Easement in  
Lot 23, St. Maria's Tatandra  
Rolla, Phelps County, Missouri

DATE:  
Feb. 6, 2025  
DESIGNED BY:  
SFF  
DRAWN BY:  
MEP  
PROJECT NO.:  
J&075

**PROJECT STATUS REPORT**

**TO:** Rolla Municipal Utilities  
**CC:** Chad Davis  
**FROM:** William R. Johanning, P.E.  
**DATE:** February 19, 2025  
**RE:** Nagogami Pressure Zone – Booster Station  
Cochran Project Number 23-9510A

**UDT, LLC – CONTRACT INFORMATION**

Notice to Proceed Date: December 19, 2024  
Substantial Completion Date: April 18, 2025

Original Contract Amount: \$852,424.00  
Contract Amount (Change Order No. 1): \$832,424.00  
Payment Requested to Date: \$0.00

**UPDATE**

- A Pre-Construction Meeting was held on December 17, 2024 between Cochran, UDT, and RMU Staff. A Notice to Proceed date of December 19<sup>th</sup> was requested by UDT.
- UDT has begun submission of material data for review and approval.
- UDT mobilized to the site on December 23, 2024.
- UDT began earthwork operations on December 30, 2024.
- Due to weather, UDT has paused earthwork operations.
- UDT has submitted (2) two Change Orders for options on aiding in reducing high moisture conditions of the soil to continue construction progress at the site. Cochran is reviewing with RMU Staff and determining the best and most cost-efficient path forward.

**PROJECT STATUS REPORT**

**TO:** Rolla Municipal Utilities  
**CC:** Chad Davis  
**FROM:** William R. Johanning, P.E.  
**DATE:** February 19, 2025  
**RE:** Nagogami Pressure Zone – Water Main Improvements  
Cochran Project Number 23-9510A

**KELPE CONTRACTING – CONTRACT INFORMATION**

Notice to Proceed Date: April 1, 2025  
Substantial Completion Date: July 30, 2025

Original Contract Amount: \$1,656,157.00  
Payment Requested to Date: \$0.00

**UPDATE**

- Kelpe Contracting was awarded the Water Main Improvements project at the January 7<sup>th</sup> meeting.
- Cochran is currently reviewing submittals from the Contractor. Fire hydrants and valves are a long lead item (12-16 weeks).
- The Pre-Construction Meeting was held on February 13<sup>th</sup> with Kelpe Contracting and RMU Staff. Construction schedule and completion dates were discussed. Kelpe visited the site after the meeting to review bore location, storage areas for material laydown, and phasing for construction to complete flushing and bacteriological testing with available water. It was also discussed at the meeting to inform RMU Staff prior to need for shut down to complete service connections to limit the time that customers are without water.
- Cochran has collected field data for the RC2 water main relocation and is drafting the topographic data. Design to follow.





PROJECT STATUS REPORT

TO: Rolla Municipal Utilities
CC: Chad Davis
FROM: William R. Johannng, P.E.
DATE: February 19, 2025
RE: Nagogami Pressure Zone
Cochran Project Number 23-9510A

UPDATE

- Topographic field data collection is complete. Cochran will still need to return and acquire more field data for the White Columns pump station once land is acquired.
Review and sizing of Pump Station 2 (White Columns) pumps will be completed once final location is determined. Land acquisition is ongoing by RMU Staff.
Preliminary Engineering Report was approved by MoDNR on June 6, 2024.
EFI skid price was submitted to RMU for review and approval for purchase. The Board approved the purchase of the skid from EFI Solutions.
(2) bids were received on November 5th for the booster station portion of the project. Project was awarded to UDT, LLC in the amount of \$852,424.00. A Change Order was issued to remove electrical equipment, installation and start-up from UDT's scope of work as they were already included in EFI's scope of work. The new contract amount is \$832,424.00.
(4) Bids were received on December 17th for the water main improvements portion of the project. The project was awarded to Kelpo Contracting in the amount of \$1,656,157.00.
A revised conceptual plan of the Audubon Society property has been submitted to RMU Taff for property acquisition discussions.
A change in scope will be added to Kelpo's project for the planned water main change for the RC#2. This change will need to occur prior to the new 12-inch diameter main being placed into service.

ANTICIPATED SCHEDULE:

Booster Station

Table with 2 columns: Task and Date. Tasks include Plans Out To Bid, Booster Station Skid Procurement, Standby Generator and ATS Procurement, Bid Opening, MODNR ARPA Paperwork, Notice of Award, Owner Contractor Agreement Signed, and Notice to Proceed.

Generator Delivery	June 17, 2025
Skid Delivery	August 1, 2025
Substantial Completion	August 30, 2025

**Water Main**

Water Main 80% Plans	November 15, 2024
MODNR Permit Submission	November 15, 2024
Water Main 100% Plans	November 15, 2024
Plans Out to Bid	November 15, 2024
Bid Opening	December 17, 2025
Notice of Award	January 14, 2024
Notice to Proceed	March 3, 2025
Substantial Completion	July 1, 2025

\*\*Lead time on skid and booster pumps pending (Assumed 260 days)

- Skid has a July fabrication date. Cochran will work with EFI to keep a running status report and monitor if there is any further schedule slippage for the skid.

**Operations Report**  
**RMU Board of Public Works Meeting**

**Date of Report:**  
**February 26, 2025**

<b>CURRENT WORK</b>	
<b>Location and Description</b>	<b>Timeline</b>
<b>Electric</b>	
Lions Club Drive from Rolla Street to Bishop Avenue (Hwy 63): Work associated with developing connection between Bridge School Road and Dewing Substations.	In progress
Pine Street from 12th Street to Bishop Avenue: New roadway lighting as part of City of Rolla street project.	Pending procurement by City.
Main Street from 10th Street to 11th Street and 11th Street from Main Street to alley east of Rolla Street: New underground distribution system to eliminate overhead in alley east of Rolla Street between 10th and 11th Streets (and some additional overhead) plus provide service to new construction at 1008 North Rolla Street.	In progress
1011 West 14th Street: Commercial development that will included new electric service and requiring relocation of some existing overhead electric distribution facilities serving adjacent customers.	Pending work by Owner's contractor
500 South Bishop (WalMart): Owner initiated project to reconfigure from two electric services to one.	In progress
500 South Bishop (WalMart): Revise electric distribution system.	In progress
Distribution circuit connection between Dewing Substation and Bridge School Road Substation: Strobach Street to Lester Drive to Adrian Avenue	In progress
4000 Enterprise Drive (MO S&T): Requested additional transformer capacity and new service to existing building.	Pending work by Owner's contractor.
Highway E Sidewalk Improvements - Vista Drive to north City Limits: Improvements to roadway lighting in conjunction with City project.	Construction by City's contractor in underway.
612 North Pine Street renovations	In progress
611 North Pine Street: Reconfiguration of primary electric so that property owner can relocate electric meters.	In progress
Rustic Lakes RV Camping (Bridge School Road): Electric services to new development.	Pending information from Developer
Bridge School Road between Blues Lake Parkway and Bridge School Road Substation: Conversion of overhead electric to underground electric in conjunction with new electric services to Rustic Lakes RV Camping.	Pending developer start of construction.
1630 Old Wire Outer Road: New commercial development	Pending work by developer's contractor.
875 and 901 Forum Drive: Convesion of pole mounted transformer serving 901 Forum Drive to a padmounted transformer to serve 901 Forum Drive and new construction at 875 Forum Drive.	In progress
Additional pole attachments by multiple companies expanding telecommunications infrastructure in Rolla. Additional attachments will involve hundreds of poles.	In progress
Repairs to and replacements of poles as needed as identified by pole audit. Work includes repairs to anchoring, crossarms, insulators and similar and replacement of the entire pole system if necessary. Some work has been on an emergency basis while others will take place over time depending upon the severity of the problem.	In progress
<b>Fiber and SCADA</b>	
Nagogami Substation to Nagogami Standpipe: Extension of fiber system to reduce reliance on radios.	As time allows

*IV. C.I.B.*

**Operations Report  
RMU Board of Public Works Meeting**

**Date of Report:  
February 26, 2025**

Additional circuits for customer.	Additional circuit request received this month.
SCADA system: Upgrade to allow for improved remote access for RMU staff.	In progress. Deployment pending review and programming updates by developer.
Heritage Substation: Conversion of SCADA monitoring from radio to fiber.	Spring 2025
Well #2: Conversion of monitoring from radio to fiber while pump system and electric system improvements are made.	Implementation pending startup of new pump system and ancillary changes,
Well #10: Conversion of monitoring from radio to fiber while pump system and electric system improvements are made.	Implementation pending startup of new pump system and ancillary changes,
<b>Water</b>	
2000 Block of North Bishop Avenue: Water distribution system improvements to relocate water system from conflict with new building and replacement of cast iron water mains.	In progress
7th Street from Pine to Rolla Street: Replacement of old, small line to support commercial redevelopment that will require larger service line.	In progress
Truman Avenue just east of Forum Drive: Upgrade to water distribution system to eliminate fire hydrant tapped to a private fire service line, adjust location of fire hydrant and replace some old main.	In progress
Highway O from Winchester Drive to Commercial Drive: Water main replacement in conjunction with RMU Service Center project.	In progress
Rt. 66 Preferred RV Parking: Electric and water services to new development.	Developer installing water distribution system improvements.
MO S&T Protoplex: Water distribution system extension.	Developer installing water distribution system improvements.
Scottsvale Drive: Replacement of copper service lines.	In progress
Shady Lane: Replacement of copper service lines.	In progress
Well #2: Pump system to be replaced due to diminished output. Electric system upgrades (disconnect, motor starter, and related) along with control system and monitoring to be replaced also.	Piping and related improvements being completed before placing well back into operation.
Well #10: Pump system to be replaced due to diminished output. Electric system upgrades (disconnect, motor starter, and related) along with control system and monitoring to be replaced also.	Completed.
Nagogami Pressure Zone: Pump Station construction	In progress
Nagogami Pressure Zone: Watermain improvements	Preconstruction conference held and Notice to Proceed expected to be issued effective April 1, 2025

<b>AESTHETIC CHANGES THIS PERIOD</b>	

FUTURE IDENTIFIED WORK	
Location and Description	Timeline
<b>Electric, Water, and/or Fiber</b>	
3701 HyPoint Blvd: Expansion	Discussions with Owner and their Consultants.
Tim Bradley Way: Potential development	Pending feedback after request made to RMU for information about existing infrastructure
Phelps Health: New Emergency Department	Initial information from Owner and consultant to start considering impacts to existing RMU infrastructure and potential solutions for service to new construction.
Old Wire Outer Road west of Sally Road: New US Department of Veterans Affairs facility	Initial information from developer to start design process for infrastructure improvements and new services.
718 North Pine Street: Development of new electric service in conjunction with building remodel.	Plans submitted for building permit indicated no changes to services from RMU.
The Highlands subdivision (Highway 72 South): Development of new residential subdivision.	<ul style="list-style-type: none"> <li>- Preliminary design discussions for overall site.</li> <li>- Site plans reviewed for development of 2 lots.</li> <li>- Phase 1 (or 1A) infrastructure plans reviewed and comments provided.</li> </ul>
Main Street from 4th Street to 11th Street: System modifications as needed in conjunction with City street, sidewalk, and stormwater project. - Existing water main will be replaced.	Pending design information from City
408 East 5th Street: Mixed use development	Pending information from Owner and / or their Consultant.
Cedar Trails multi-family development	Pending information from developer and/or their consultants.
<b>Electric</b>	
Heritage Substation: Updating of relay controls and replacement of conductor out of substation for 2 circuits that were not replaced when the other were replaced.	Spring 2025
Review of transformer sizing relative to customer loads for some larger transformer locations.	In consideration as time available and when work is done to electric service or customer facility.
Steeplechase Road (East side): Replacement of underground primary.	2025

**Operations Report  
RMU Board of Public Works Meeting**

**Date of Report:  
February 26, 2025**

9th Street Conversion - Phase 1 (9th and Rolla Street to 10th and State Street): Convert overhead electric distribution to underground.	2025
9th Street Conversion - Phase 2 (Elm Street to Rolla Street): Convert overhead electric distribution to underground.	2025
909 Facilities Avenue (MO S&T Temporary Research Facility): Revision to electric service to connect directly to RMU.	Pending information from University
705 South Bishop Avenue: Installation of 480 volt service for installation of EV charging	Pending information from contractor / owner
Distribution circuit connection between Dewing Substation and Bridge School Road Substation	Preliminary design review and discussions with Intercounty Electric about joint attachment in progress.
Highway 63 South from Williams Road to Little Oaks Road - Removal of overhead utilities	Undetermined
10th Street from Cedar Street to Forum Drive: Removal of overhead utilities	Undetermined
Removal of overhead fiber storage and related aesthetics	Undetermined
RMU switchgear at Phelps Health	Undetermined
RMU switchgear at Hartmann USA	Options being considered by RMU staff in conjunction with potential changes by Owner.
Customer-owned generation facilities - Net metering (less than 100 kW) and PURPA (over 100 kW): Monitoring of testing and insurance requirements, review of applications, and installing new metering.	As needed.  2 applications pending installation by contractor.
<b>Water</b>	
Eastwood Drive: Replacement of old water main.	As time allows
Elmwood Drive: Replacement of old water main.	As time allows
Cedar Hill Court: Replacement of old services.	2025
Mimosa Court: Replacement of old services.	2025
10th Street from Main Street to Rolla Street: Replacement of old water main.	2025
Rolla Street from 10th Street to 11th Street: Replacement of old water main.	2025
10th Street from Main Street to State Street: Abandonment of old water main.	2025
Strobach Street, South Walker Avenue, and South Spillman Avenue: Replace water main and/or service lines as needed in conjunction with City street overlay project.	As needed
South Olive Street: Replace water main and/or service lines as needed in advance of City street micropaving project.	As needed
Pine Tree Road from Highway 72 to Richard Drive: Replacement of water main	2025
16th Street from Pine Street to Vishy Road: Replacement of water main in advance of City of Rolla street resurfacing project.	2025
HyPoint Well #2: Conversion to pitless well head, replacement of well house (including piping and chemical feed systems), and interconnecting piping.	In progress



**Operations Report  
RMU Board of Public Works Meeting**

**Date of Report:  
February 26, 2025**

<b>Fiber</b>	
9th Street Conversion - Phase 2 (Elm Street to Rolla Street): Convert existing overhead to underground.	2025
Rolla Public Schools RTC building: Reconfigure RMU fiber going into and through the building.	2025
Fiber extensions requests for customers.	As requested

ROLLA MUNICIPAL UTILITIES  
Rolla Board of Public Works Agenda

MANAGER: Chad Davis, Engineering Manager

ACTION REQUESTED: N/A

ITEM/SUBJECT: MoPEP Update

BUDGET APPROPRIATION: N/A

DATE: February 20, 2025

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COMMENTARY:

The Services and Rates Subcommittee of MoPEP met on February 12, 2025. The discussion largely focused on generating needs in the future as the result of upcoming changes by SPP related to the Planning Reserve Margin and the methodology for determining the accredited capacity of a given generating unit as opposed to just the nameplate rating of the unit. These changes are continuing to indicate a need for capacity in the future. While MEC has initiated development of capacity at Marshall, MO additional capacity options continue to be considered. This discussion has also included trying to determine the potential to refurbish a member owned roughly 40 MW dual fuel unit (natural gas or diesel) generator that is not in operation while also trying to understand the future availability of locally owned generating units, such those owned by RMU. Discussion also touched on the structure of how locally owned units are provided credits for capacity (and operation) as they relate to normal operations in addition to potential significant upgrades to maintain, restore, or improve reliability. Additional considerations also include how the MoPEP methodology for credits, testing, and operations are consistent or inconsistent relative to the SPP standards that MoPEP must meet.

IV.C.2.

ROLLA MUNICIPAL UTILITIES  
Rolla Board of Public Works Agenda

MANAGER: Eric Lonning

ACTION REQUESTED: None

ITEM/SUBJECT: Fredericktown Transformer

BUDGET APPROPRIATION:

DATE: 2/26/2025

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COMMENTARY:

Fredericktown MO, City Council approved to buy our used 10 MVA transformer for \$125,000 and the sale of their old transformer to RMU for \$7,500. Rodney and I spoke with Jordan Transformer to see what the next steps are, and Jordan requested an oil sample to see if PCBs are present.

We went to Fredericktown on Friday the 14<sup>th</sup> and took measurements of the transformer, pictures, and an oil sample that we sent off to United Power services. We have received the oil sample and sent the other information to Jordan. They will get back to us with a proposal.

IV.C.3.

ROLLA MUNICIPAL UTILITIES  
Rolla Board of Public Works Agenda

MANAGER: Eric Lonning

ACTION REQUESTED: Approval of purchase for RFB #25-108 Alfermann Transformer Repair T1

ITEM/SUBJECT: Alfermann Transformer Repair T1

BUDGET APPROPRIATION: \$139,500.00

DATE: 02/26/2025

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COMMENTARY:

The attached RFB#25-108 is to drain and replace the four low voltage bushings, and re-gasket the transformer, they will also upgrade the LTC on this transformer and replace the oil in the LTC. This transformer has a broken LV bushing that we patched but was only a temporary fix.

Staff recommends approval of the low bid from Southwest Electric for \$139,500.00

VI. #1

RFB #25-108  
Bid Due Date: 02/14/2025

Rolla Municipal Utilities' Bid Tabulation Sheet

Alfermann Substation Transformer T1 Bushings & LTC Upgrade

Company Name	Signed	Complete Bid	TOTAL BID
Fletcher-Reinhardt Service Co. 12900 Boenker Lane Bridgeton, MO 63044	Alyx Hedgpeth	No Bid	---
Jerry's Electric 23170 471 <sup>st</sup> Avenue Colman, SD 57017	C. Leeds	No Bid	---
MidStates Energy Co., LLC 8011 Enterprise Drive Bloomsdale, MO 63627	Keith Griffin	Yes	\$395,462
Southwest Electric Co. 609 Enterprise Circle Louisville, OH 44641	Pravin Khanna	Yes	\$139,500
Sunbelt Solomon 129 W. Main Street Solomon, KS 67480	Keith Tucker	No Bid	--
Reinhausen Manufacturing, Inc. 2549 North 9 <sup>th</sup> Avenue Humboldt, TN 38343	Greg Kinker	Yes	\$237,902.14

Bids opened by \_\_\_\_\_ Megan Saylor \_\_\_\_\_

Witnessed by \_\_\_\_\_ Eric Lonning \_\_\_\_\_

This bid is awarded to \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

Approved by the Rolla Board of Public Works on: \_\_\_\_\_

Signature: \_\_\_\_\_

Accounting Purposes Only  
Account Number(s): \_\_\_\_\_



ROLLA MUNICIPAL UTILITIES  
Rolla Board of Public Works Agenda

MANAGER: Eric Lonning

ACTION REQUESTED: Approval of purchase for RFB #25-109 Electric materials

ITEM/SUBJECT: Electric materials

BUDGET APPROPRIATION: \$226,835.36

DATE: 02/26/2025

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COMMENTARY:

The attached RFB#25-109 is electric materials and wire for stock and future jobs.

Staff recommends approval of the low bid from Graybar in the amount of \$226,835.36

VI. #2

RFB #25-109  
 Bid Due Date: 02/07/2025

Rolla Municipal Utilities' Bid Tabulation Sheet  
Electric Materials

Company Name	Signed	Complete Bid	Delivery	TOTAL BID
Border States 1027 South Virginia Ave Joplin, MO 64801	Gunnar Anderson	Complete Bid	Varies Stock – 40 weeks	\$264,133.56
Cape Electric Supply 120 South 6 <sup>th</sup> Street Poplar Bluff, MO 63901	Ciarra Vangilder	Complete Bid	Varies Stock – 32 weeks	\$233,730.00
Fletcher-Reinhardt 3105 Corporate Exchange Court Bridgeton, MO 63044	Matthew Arndt	Complete Bid	Varies Stock – 40 weeks	\$230,027.64
Graybar 34 North Meramec Ave Clayton, MO 63105	Danny Sims	Complete Bid	Varies Stock – 42 weeks	\$226,835.36
Harry Cooper Supply Co. 605 N. Sherman Pkwy Springfield, MO 65801	Alex Curbow	Incomplete Bid 9 item – No Bid	Varies Stock – 40 weeks	\$342,238.27
WESCO / Anixter 2501 East 3 <sup>rd</sup> Street Sioux City, IA 51101	Angela Livingston	Complete Bid	Varies Stock - 43 weeks	\$294,179.79

Bids opened by \_\_\_\_\_ Megan Saylor \_\_\_\_\_

Witnessed by \_\_\_\_\_ Eric Lonning \_\_\_\_\_

This bid is awarded to \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

Approved by the Rolla Board of Public Works on: \_\_\_\_\_

Signature: \_\_\_\_\_

Accounting Purposes Only  
 Account Number(s): \_\_\_\_\_

## 7.05 Progressive Discipline

Effective Date: 08/28/2019

Revision Date: 10/01/2021

Purpose of Policy. One of the primary objectives of supervision is to ensure prompt, efficient and courteous service to the public. To meet this goal supervisors are responsible for training, assisting, motivating, directing, and correcting behavior of staff. In any organization it is essential that certain standards of personal conduct and work performance be maintained. Most people prefer to work in an orderly environment and will readily conform to reasonable rules of conduct and standards of performance as long as they understand what is expected of them. Supervisors are responsible for informing their subordinates of management's expectations. Where problems with Employee behavior or performance arise, a supervisor should seek to correct the problem with the least amount of disruption to the work environment. Discipline is a means to correct Employee behavior and performance. This information addresses both progressive discipline and summary discharge. The UTILITY will review each situation independently and make case-by-case decisions on what is deemed to be the most appropriate discipline in any given case, up to and including employment discharge.

Causes for Disciplinary Action. Causes for disciplinary action against an Employee may include, but are not limited to, the following:

- A. Violation of any of the provisions of these policies and procedures as set forth in this Handbook is a basis for disciplinary action.
- B. In addition, the following are declared to be grounds for disciplinary action, including demotion, suspension, or termination of any Employee:
  - a. Conviction of a felony
  - b. Acts of incompetence
  - c. Intentional failure or refusal to carry out instructions
  - d. Misappropriation, destruction, theft, or conversion of RMU property
  - e. Employee subsequently becomes physically or mentally unfit for the performance of his/her duties.
  - f. Acts of misconduct while on duty
  - g. Habitual tardiness ~~and/or absenteeism~~
  - h. Absenteeism
  - g.i. Time off without pay.
  - h.j. Falsification of any information required by RMU
  - i.k. Failure to properly report accidents or personal injuries while on duty or operating RMU property.
  - j.l. Neglect or carelessness resulting in damage to RMU property or equipment.
  - k.m. Repeated convictions during employment of misdemeanor and/or traffic charges
  - l.n. Loss of license or qualification for position
  - m.o. Discourtesy to a customer or the general public resulting in a complaint or loss of goodwill.
  - n.p. Accepting money, favors or gifts for personal gain for work done as a RMU Employee.
  - o.q. Off duty conduct of such major import that the Employee is unable to fulfill job responsibilities.
  - p.r. Off duty misconduct of such significance that there is an adverse effect upon RMU.
  - q.s. Incompetence, inefficiency, or neglect of duty.
  - r.t. Insubordination (unwillingness to submit to authority) or willful disobedience.

- s-u. Being under the influence/possession of or consuming any alcoholic beverage or illicit drug while on duty in violation of the UTILITY drug and alcohol use and testing policy.
- t-v. Unlawfully possessing, selling, using, or being under the influence of any drug, except as authorized by a physician.
- u-w. \_\_\_\_\_ Unauthorized leave of absence, continued tardiness, or abuse of any leave policies.
- v-x. Misuse or abuse of UTILITY property, time, equipment, or supplies, or the appropriation of such for personal use.
- w-y. \_\_\_\_\_ Workplace harassment in violation of the UTILITY Prohibited Harassment Policy.
- x-z. Failure to use personal protective equipment as required by the UTILITY.
- y-aa. \_\_\_\_\_ Failure to meet documented Employee and supervisor agreed upon performance standards for the position to which the Employee is appointed.
- z-bb. \_\_\_\_\_ Other conduct deemed by UTILITY administration to be detrimental to the interests of the UTILITY or the public.

### Authority to Impose Discipline

- Only the Board or Public Works and the General Manager has the authority to terminate an Employee. An Employee may be suspended by a supervisor pending a decision by the Board of Public Works or the General Manager, with or without pay.
- Personnel actions less than termination may be taken by the supervisor with approval of the General Manager.

### Progressive Discipline

- Progressive discipline **may be** utilized for Employees who are not in a probationary period, and may include oral warning, written warning, suspension, and ultimately discharge.
- The goals of progressive discipline are to: inform the Employee of inadequacies in performance or instances of improper behavior; clarify what constitutes satisfactory performance or behavior; instruct the Employee on what action must be taken to correct the performance or behavior problem; and inform the Employee of what action will be taken in the future if the expectations are not met.
- There are several levels of disciplinary action, each progressively more serious, which may be used to correct Employee performance and behavior. While it is desirable to follow progressive discipline, RMU is not required to follow such progression and may impose such discipline **as** may be deemed appropriate.
  1. **Oral Warning** – An Employee may be issued an oral warning for a performance or behavior problem. ~~Oral warnings are typically issued during a private conference between the supervisor and the Employee where the supervisor explains the problem and what the Employee must do to return to satisfactory status. Supervisory notes **to the file are permissible, and in most cases appropriate.** of the conversation should be placed in the employee's official personnel file.~~
  2. **Written Warning** - Employees may be issued a written warning as a letter or memo which contains the following information: a description of the specific problem or offense; the most recent incident and when it occurred; previous actions taken to correct the problem



(if applicable); expectations and acceptable standards of performance; and warning that further unsatisfactory behavior or performance may result in further disciplinary action. Typically, the written warning is issued and discussed with the Employee in private conference with the supervisor. A copy of the written warning should be given to the Employee and a copy placed in the Employee's official personnel record. The written warning may also specify a review period, if appropriate, in which the Employee's behavior or performance will be reviewed. If prior oral warnings have been given on the same subject these should be noted in the written warning.

3. **Suspension** - Nonexempt Employees may be suspended without pay for incidents which are serious enough to warrant summary suspension, or after less severe disciplinary actions have been taken. The duration of the suspension should be commensurate with the offense. Typically, the Employee is informed of the suspension in private conference with his/her supervisor. The Employee is given a letter detailing the basis for the action which specifies: the length of the suspension (beginning and ending dates); a description of the specific problem or offense; the most recent incident and when it occurred; previous actions taken to correct the problem, if applicable; expectations and acceptable standards of performance; and a warning that further unsatisfactory behavior or performance may result in further disciplinary action, up to and including discharge. The suspension letter may also specify a review period, if appropriate, in which the Employee's behavior or performance will be reviewed.
4. **Discharge** - Employees may be discharged for incidents which are serious enough to warrant summary discharge, or after less severe disciplinary actions have been taken. ~~It is advisable to discharge an Employee~~ **Employees should be discharged** in private conference with his/her supervisor and other appropriate levels of supervision.

- Allegations and investigations are confidential unless an Employee, through the Employee's own action, allows the allegations to become public information, or unless the information is required to be disclosed by law.

Appeal Procedure. Employees have the right to appeal any disciplinary action taken hereunder to the Board of Public Works. Any appeal to the Board shall be filed in writing with the Board, with a copy to be given to the General Manager, within seven (7) working days after receipt of the written notice of disciplinary action. The appeal shall state specifically the facts upon which the appeal is based. The Board shall conduct a record hearing of the matter as soon as possible, but not later than thirty (30) days after receipt of the appeal. At such appeal hearing, the UTILITY and the Employee may be represented by counsel, may present evidence, may call witnesses to testify, and may cross examine witnesses. The Board shall issue a written determination of its findings and shall render its decision upholding, ~~modifying~~ **modifying**, or setting aside the disciplinary action from which the affected Employee has appealed within twenty (20) days after its hearing is concluded. The decision of the Board shall be final except for administrative, record appeals taken to the Circuit Court.



**ROLLA MUNICIPAL UTILITIES**  
**Rolla Board of Public Works Agenda**

MANAGER: Rodney P. Bourne, P.E.

ACTION REQUESTED: Approval

ITEM/SUBJECT: New Business- Item #4

BUDGET APPROPRIATION: n/a

DATE: 02/26/2025

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COMMENTARY:

**1. MEC Alternate Director**

In 2008, a resolution was approved naming the Operation's Manager as the Alternate Director representing RMU for Missouri Joint Municipal Electric Utility Commission (MJMEUC) dba Missouri Electric Commission. Chad's title was changed from Operations Manager to Engineering Manager; therefore, the resolution needs to be updated to reflect the change of title.

Board packets include an updated copy of the Resolution. Staff is requesting Board approval naming the Engineering Manager as the Alternate Director for MJMEUC.

## RESOLUTION #25-001

**A RESOLUTION OF THE ROLLA BOARD OF PUBLIC WORKS OF THE CITY OF ROLLA, MISSOURI, APPOINTING A DIRECTOR AND AN ALTERNATE DIRECTOR TO THE MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY COMMISSION (MJMEUC) DBA: MISSOURI ELECTRIC COMMISSION.**

**BE IT RESOLVED BY THE ROLLA BOARD OF PUBLIC WORKS OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:**

**WHEREAS**, Rolla Municipal Utilities of the City of Rolla, Missouri is a member of the Missouri Joint Municipal Electric Utility Commission (MJMEUC), doing business as Missouri Electric Commission and has executed the MJMEUC Joint Contract; and

**WHEREAS**, the MJMEUC Joint Contract, paragraph 7(c) "Board of Directors, Appointment" provides that contracting municipalities shall appoint by Resolution one Director and one Alternate Director; and

**WHEREAS**, the Rolla Board of Public Works wishes to appoint a Director and an Alternate Director.

**NOW, THEREFORE BE IT RESOLVED** by the Rolla Board of Public Works, that RMU's General Manager is hereby appointed Director and RMU's Engineering Manager is appointed Alternate Director.

This resolution shall be in full force and effect from and after its adoption.

**PASSED AND APPROVED BY THE ROLLA BOARD OF PUBLIC WORKS IN THE CITY OF ROLLA, MISSOURI, on this 26<sup>th</sup> day of February, 2025.**

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Nick Barrack, President  
Rolla Board of Public Works

### CERTIFICATE

*The undersigned, Joseph Polizzi, Secretary of the Rolla Board of Public Works, on behalf of Rolla Municipal Utilities, does hereby certify under his hand that the above and foregoing is a true and correct copy of a resolution adopted by the Rolla Board of Public Works at its meeting held on the 26<sup>th</sup> day of February, 2025, pursuant to notice of the time and place duly given to all members of said Board, at which meeting a quorum was present and voted throughout.*

*Dated this 26<sup>th</sup> day of February, 2025.*

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Joseph Polizzi, Secretary  
Rolla Board of Public Works