

ROLLA MUNICIPAL UTILITIES

102 West 9th Street
PO Box 767
Rolla, MO 65402-0767

Job Title: **Laborer**
Date: August 01, 2023

Grade Level: 11
FLSA: Regular Full-time, Non-Exempt

GENERAL PURPOSE

Achieve a high-level proficiency in assisting the operations of electric, water and tree trimming crews at RMU's Service Department.

SUPERVISION RECEIVED

The Laborer II works under the supervision of the Water Superintendent or Electric Superintendent as required.

ESSENTIAL DUTIES & RESPONSIBILITIES

Ability to read electric and water meters with meter reading equipment and assume responsibility for care and maintenance of meter reading equipment.

Assist Linemen in construction and maintenance of electric lines and other electric distribution facilities. This position does not work with energized lines.

Assist Water Repairmen in construction and maintenance of water distribution equipment.

Assist staff in cleaning and lawn maintenance.

Assist Tree Trimmers in line clearance and other tree trimming operations.

Assist personnel with cleaning, painting, stocking shelves, counting materials, washing vehicles and general maintenance work.

Assume the duties and shifts of the Serviceman and Night Serviceman in the absence of such personnel.

Perform other work requested by supervisor or Management.

PERIPHERAL DUTIES

Operate and maintain vehicles and equipment including, but not limited to, assigned RMU vehicles, trimmers, pruners, chainsaws, lawnmowers, weed eaters, chippers, backhoes, trenchers, forklifts, skid steer, air compressor, and generators.

Have the ability to service and maintain assigned equipment.

Possess basic knowledge of electric and water distribution system.

Must be available for rotating weekend standby duty.

Required to work holidays through staff rotation schedule.

Must be available for emergency call-out to assist with maintenance and restoration of RMU systems.

Attend staff safety meetings as scheduled.

JOB CONTEXT

The Laborer II is a Regular Full-Time position. There may be night or weekend work associated with this position. The stress level for this position is moderate to high. Approximately 90% of the work for this position is outdoors.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- A. Graduation from an accredited High School or successful completion of a GED examination.
- B. Applicants must possess or be capable of acquiring within four (4) weeks, a Missouri Class E License.
- C. Applicants must possess or be capable of acquiring within six (6) months of eligibility, a Missouri Commercial Driver's License, Class A, Trailer and Air Brakes endorsement.
- D. Must obtain and maintain CPR/First Aid certification.

Necessary Knowledge, Skills and Abilities:

- A. Considerable ability in oral and written communication;
- B. Considerable ability to establish and maintain effective working relationships with peers, management, vendors, and the public;
- C. Ability to understand and follow complex oral and written instructions; ability to critically analyze process problems and to use sound judgment in arriving at an effective and appropriate solution;
- D. Ability to keep accurate records and prepare routine reports from such records.

SPECIAL REQUIREMENTS

Must be of good moral character, temperate and industrious habits, able to effectively deal with the public, able to communicate effectively verbally and in writing, and able to handle stressful situations.

Must be a resident of the U.S.A. and legally authorized to perform work in the U.S.A.

Must be able to read and write the English language.

Must be able to pass pre-employment drug test(s) and pre-employment physical(s) by RMU's physician.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, use hands to finger, handle or feel, reach with hand and arms, climb or balance, smell, talk and hear. The employee required to climb, stoop, kneel crouch, and/or crawl. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close, distance, color, and peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works outside in all weather conditions.

The employee occasionally works in precarious places and is occasionally exposed to fumes, airborne particles, risk of electrical shock, and vibration,

The noise level in the work environment is occasionally loud to very loud.